



## FINANCE COMMITTEE MEETING

# AGENDA

February 16, 2023

3:00-4:30 p.m.

Northwoods Clubhouse, Mezzanine Room + Zoom

See Sidebar below for sign in information

### PURPOSE

To provide financial advice, analysis, and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

**\*This Meeting is being Recorded\***

### 9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

*It's not WHAT you say, It's HOW you say it!*

### MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- Non-agenda comments may be raised during Member Comments.
- TDA members will have the opportunity to make comments on Agenda items following discussion by the Committee. The Chair will recognize members to comment on agenda items only when they occur in Agenda.
- Action agenda items shall be designated either as "APPROVAL", "RECOMMEND", "DISCUSSION" or "UPDATE". Items listed as APPROVAL or RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION or UPDATES are for ongoing tasks or topics that might later be brought before the Committee or the TDABOD.

### AGENDA

1. **Call to Order / Call for Quorum (4):** Chair

a. Time: \_\_\_\_\_

2. **APPROVAL of Agenda:** Chair

a. 1<sup>st</sup>: \_\_\_\_\_

b. 2<sup>d</sup>: \_\_\_\_\_

1. Vote: \_\_\_\_\_

**Finance Committee**  
**Members** (Quorum 4)  
Cathy Ravano, Chair  
Michael Rudolph, Vice Chair  
Corey Leibow  
Joseph Niedringhaus  
Julie Vietor  
Laura Kodres  
Craig Falk  
**Board Liaisons**  
Steve Mahoney, Treasurer  
**Staff Lead**  
Todd Martyn-Jones, DFA  
**LRPC Liaison**  
Denise Gauny  
**TDA Staff**  
David Mickaelian, GM  
Steve Hogan, Comptroller  
Patricia West, Asst GM/Clk Bd

**3. APPROVAL of Committee Draft Report, December 15, 2022:** Chair/Vice Chair

a. DRAFT November Report attached to email.

1. 1<sup>st</sup>: \_\_\_\_\_

2. 2<sup>nd</sup>: \_\_\_\_\_

a. Vote: \_\_\_\_\_

**4. Member and Committee Member Comments:** Chair

TDA Member comments are welcomed at this time for matters not on the agenda are limited to three minutes. Members are requested to identify themselves to include Unit and Lot Number or physical Tahoe Donner address. Additionally, Members may submit comments by email to the at [financecommittee@tahoedonner.com](mailto:financecommittee@tahoedonner.com). Only brief clarifying responses and questions are permitted for items not on the agenda.

**5. Presentation by Stifel on investment performance and outlook (Evan Price):**

**6. Committee Management:**

1. **DISCUSSION/ACTION:**

a. Finance Committee Charter

i. Purpose Statement

ii. Members of Sub-committee

iii. Vote on Members of Sub-committee

b. Development of Sub-Committees

i. Define Sub-committees, purpose and tasks

ii. Membership of the sub-committees

**7. Committee Tasks**

a. Recurring Tasks (RT)

1. **DISCUSSION:** RT #1 - Financial Performance **Update** – DFA

a. Dashboard review of Past Month, YTD, and Forecast of Current Month.

b. January 2023 Monthly Financial Report to be provided by DFA & BS.

**8. Next FC Meeting: March 16, 2023, 3:00-4:30 pm, Northwoods Clubhouse, Mezzanine Room + Zoom**

**9. Additional Topics or Comments:** Chair (2 min)

**10. Adjournment:** Chair (1 min)

a. 1<sup>st</sup>: \_\_\_\_\_

b. 2<sup>nd</sup>: \_\_\_\_\_

1. Vote: \_\_\_\_\_

c. Time: \_\_\_\_\_