



# ARCHITECTURAL STANDARDS FEE SCHEDULE- 45-DAY NOTICE PUBLICATION

BOARD OF DIRECTORS MEETING, APRIL 28, 2023

# RECOMMENDED ACTION

By Motion,

The board of directors approves publishing a 45-day member notification of proposed changes to the Architectural Standards Fee Schedule as detailed in EXHIBIT B.

# ARCHITECTURAL STANDARDS FEES OVERVIEW

The Association is allowed to charge fees related to the cost of inspection/plan processing and deposits of improvements to lots in Tahoe Donner. (C&R Article V section 5(e))

Changes to the Architectural Standards Fee Schedule, as part of the Architectural Standards Rules, must go out for 45-day notification prior to the Board of Directors' consideration and approval. (C&R Article III section 7 (b) and V section 5)

# PROPOSED ARCHITECTURAL STANDARDS FEES OVERVIEW

- Committee and staff annual review (See Exhibit A)
  - 6+ months review process
  - Fees benchmark included in recommendation thought process
  - Member services and continuous improvement considered
- Board of Directors preview of proposed fee changes at the March 24, 2023, board meeting
  - The board of directors did not request any modifications to the proposed fee changes at the March meeting

# DRAFT PROPOSED CHANGES – ADMINISTRATIVE FEES

| PROJECT TYPE                              | PROJECT DESCRIPTION  | CURRENT FEE          | PROPOSED CHANGE            |
|---|--|----------------------|----------------------------|
| MAJOR PROJECTS                            | New Houses, Additions (over 500 sq. ft., incl. ADUs/JADUs), Garages w/ Addition  | \$1,000              | \$1,200                    |
|   | Multiples and Commercial   | \$1,000              | \$1,500                    |
| MINOR PROJECTS WITH NEIGHBOR NOTIFICATION | Garages, Additions (under 500 sq. ft., incl. ADUs/JADUs), Decks, Storage Sheds, Auxiliary Structures, Fences, Variances, Miscellaneous | \$300                | \$350                      |
| MINOR PROJECTS W/O NEIGHBOR NOTIFICATION  | Changes to Existing, Fences (within existing building footprint)   | \$100 – 200<br>\$150 | \$110 – 210 /<br>No change |
| MAINTENANCE PROJECTS                      |  | No fee               | \$50                       |



# DRAFT PROPOSED CHANGES – MISC OTHER FEES

| FEE TYPE              | CURRENT FEE  | PROPOSED CHANGE                                   |
|-----------------------|--|---|
| ADDITIONAL PLAN CHECK | No fee exists  | \$50 for each round of plan check after the first |
| PLAN PRINTING         | \$5  | Eliminating plan printing                         |
| NO PERMIT FEE         | \$100 + Cost of Permit Fee                                 | Double the cost of the permit type admin fee      |
| REVISION FEES         | Major \$200 (#2 or greater)<br>Minor \$100 (#2 or greater) | No change<br>No change                            |

# DRAFT PROPOSED CHANGES – INSPECTION FEES

No proposed changes to inspection fees.

## NEXT STEPS

- Board approves publication of 45-day notice to members
- Publication of 45-day notice June TDNews, comment period opens
- June board meeting – board hears member comments
- July board meeting – board of directors considers approving proposed changes



# RECOMMENDED ACTION

By Motion,

The board of directors approves publishing a 45-day member notification of proposed changes to the Architectural Standards Fee Schedule as detailed in EXHIBIT B.

QUESTIONS?