

**Tahoe Donner Elections Committee
Meeting Minutes
April 20, 2023**

Members Present: Steve Meyers, Nan Carnal, Bette Rohrback,

Staff Present: Patricia West

The meeting was called to order at 9:35 AM. This was a closed meeting.

EC Mailbox

The committee was informed that Tahoe Donner Association policy is that committee members no longer have access to tahoedonner.com email accounts, including the Elections Committee mailbox Electionscommittee@tahoedonner.com. To facilitate 2023 election related communications with members, it was agreed that Patricia would set up an automatic forward of all emails received in the elections committee mailbox to a newly created gmail address not hosted by Tahoe Donner that all Elections Committee members can access.

The committee wants any 2023 election responses to members to come from the tahoedonner.com mailbox so responses will be written by the committee as needed from the gmail address and sent to Patricia to send from the tahoedonner.com mailbox. Following the 2023 election cycle the committee will transition to using the new elections committee gmail address for committee communications to/from members in lieu of the tahoedonner.com address.

Candidate Application Review

Prior to April 20th two Board of Directors candidate applications were received. The deadline for receiving applications was at 10:00 AM on April 20th. No additional applications were received by the 10:00 AM deadline.

Notification Calls to Candidates

The candidates who submitted applications (Steve Mahoney and Courtney Murrell) were phoned and notified that theirs were the only two applications received and there would be further discussions of next steps to finalize the election at an upcoming Board meeting.

Communication to Board

The committee discussed the Association bylaws election procedures to be followed when there is the same number of candidates as open positions. The Inspector of Elections, Brent Collinson was called and provided guidance. The committee wrote and sent a letter to the Board informing them of the number of applications received and the candidates' names so the Board can proceed with a decision on concluding the election by acclamation.

Draft of Communication to Members

The committee drafted language to go in an email blast from Comdep to members informing them of the number of applications received and the candidates' names.

Other Committee Matters

The committee discussed remaining tasks for this 2023 election cycle including:

- Notice of Annual Membership Meeting June 25th to be written
- Post election cycle lookback to be scheduled

Also discussed was the objective to fill open committee positions prior to the next election cycle.

The meeting adjourned at 11:50 AM.