

EVACUATION +
EMERGENCY
PREPAREDNESS GUIDE

KEEP FOR FUTURE USE

As part of the Tahoe Donner Association Emergency Plan, Tahoe Donner employees and volunteers have developed this Evacuation and Emergency Preparedness Guide for all Tahoe Donner homeowners, renters and visiting guests. It was developed using up-to-date emergency planning guidance from local, state and federal authorities and in conjunction with the Town of Truckee. The keys to safe evacuation are **implementation** and **planning**, which is how we have arranged this guide.

The Town of Truckee Police Department and the Truckee Fire Protection District have the primary responsibility to initiate emergency notifications and respond to emergencies in Tahoe Donner. Tahoe Donner staff will not be available to assist you in the event of an emergency, as they have the responsibility to ready Tahoe Donner property and staff for closure and evacuation.

EVACUATION WARNINGS + NOTIFICATIONS

EVACUATION WARNING - GET OUT, GO EARLY, DON'T RE-ENTER

- 1 IF YOU RECEIVE AN EVACUATION WARNING, PREPARE TO LEAVE AND CONSIDER LEAVING EARLY**
Familiarize yourself with your evacuation zone and those around you by going to Know Your Zone at nevadacountyca.gov/3223/Evacuation-Zones. Depending on how much time you have, reference the Evacuation Order Checklist on page 7.
- 2 WHEN AN EVACUATION IS ORDERED, LEAVE IMMEDIATELY**
People have died from evacuating too late. Don't stay to save your home; those who do often become a statistic. Emergency conditions can change rapidly, so getting the most current information is your best tool for knowing how to react.
- 3 STAY CALM AND FOLLOW DIRECTIONS**
This Evacuation and Emergency Preparedness Guide cannot predict all possible evacuation scenarios. Each incident presents unique problems and may require alternative evacuation routes. This makes it imperative that you listen to and follow all directions from first responders (police, firefighters, etc.). Don't wait to be notified to evacuate - if you think it is time to leave, you are probably correct.
- 4 ONCE OUT, STAY OUT**
Once out, you will not be allowed back into your home until the evacuation order is lifted. This is for your safety and the safety of emergency responders. It also reduces the chance of looting.

STAY INFORMED

- + CodeRED notifications are the recommended way to stay informed before, during and after an evacuation.
- + Know Your Zone and learn more about evacuation zones at nevadacountyca.gov/3223/Evacuation-Zones.
- + Keep your cell phone with you and on at night to receive important alerts.
- + If you have a VoIP (voice over internet protocol) system, register with CodeRED to receive "Reverse 911" calls.
- + Keep a landline phone available for emergency evacuation information and to receive "Reverse 911" calls.
- + If your family is not all together at the time of an alert or evacuation, follow your **Family Communication Plan**. See the available "Plan Ahead for Disasters" template at tahoedonner.com/preparedness.
- + Follow directions from first responders (police, firefighters, etc.) as you evacuate. Remember, once an evacuation starts, you will not be able to get back into Tahoe Donner.
- + **IF YOU ARE UNABLE TO EVACUATE, CALL 911.**
- + Go to or monitor fire.ca.gov/incidents for up-to-date information on larger, longer-running fires.
- + Call 211 for emergency updates. Do NOT call 911 for information - only call 911 if you have an emergency to report.

EMERGENCY NOTIFICATION LEVELS

Tahoe Donner is one of many subdivisions in Truckee, and all emergency responses are provided by the Town of Truckee, Truckee Fire Protection District and CAL FIRE. In the case of a wildfire, initial units on scene will determine the need for evacuations and community notifications.

LEVELS + LANGUAGE

EVACUATION ORDER

There is imminent danger. Leave now; do not wait. Go now!

Choosing to stay could result in loss of life and impede the work of emergency personnel. *(Due to the changing nature of emergencies, this may be the only warning that people in affected areas receive.)*

EVACUATION WARNING

The area being warned is threatened, and evacuations are possible. People needing extra time to evacuate should consider leaving now. See page 2 for details.

SHELTER-IN-PLACE

Announcements advise people to stay secure at their current location by remaining in place, as evacuation will cause a higher potential for loss of life.

COMMUNITY ADVISORIES

Advisories will be issued when conditions warrant increased concerns, such as Red Flag Warnings (see below), wind events, holidays, etc. These are times when you should be extra aware and carry cell phones with you.

Advisories may also be issued from the Truckee Donner Public Utility District regarding NV Energy Public Safety Outage Management (PSOM) events, where power is decreased or shut off for additional safety. To learn more about the PSOM program, visit tdpud.org/psom.

RED FLAG WARNINGS + FIRE WEATHER WATCHES

The National Weather Service issues Red Flag Warnings and Fire Weather Watches to alert fire departments of the onset, or possible onset, of critical weather and dry conditions that could lead to rapid and dramatic increases in wildfire activity.

A Red Flag Warning is issued for weather events that may result in extreme fire behavior within the next 24 hours. A Red Flag Warning is the highest alert within this system. During these times, extreme caution is urged by all residents because a simple spark can cause a major wildfire.

A Fire Weather Watch is issued when critical weather conditions could exist in the next 12-72 hours. A Fire Weather Watch is one level below a Warning, but fire danger is still high.

The types of weather that can cause a Watch or Warning include low relative humidity, strong winds, dry fuels, the possibility of dry lightning strikes or any combination of the above.

It is important all residents and visitors take steps to prevent wildfires. One less spark could mean one less wildfire. Learn about fire prevention at tahoedonner.com/fire-safety.

HOW WILL YOU BE NOTIFIED?

The Truckee Police Department and Truckee Fire Protection District utilize CodeRED as their primary emergency alert notification system, which sends messages to your cell phone. You may also be notified via friends or relatives, phone, radio (AM or FM), TV, wireless alerts, NOAA weather alerts or "Reverse 911" calls. However, subscribing to CodeRED to receive notifications is preferred.



CODERED

Register for Emergency SMS Alerts

- **Online** for updates at mynevadacounty.com/oes or truckeepolice.com/disaster-preparedness
- **Call** 211 or (833) DIAL211 / (833) 342-5211
- **Text** ReadyNevadaCounty to 99411 and follow the prompt



RADIO

KTKE 101.5 FM

Truckee station, provides emergency info

1670 AM

Community advisory radio station

KKOH 780 AM and KUNR 88.7 FM

Local public radio affiliates



TELEVISION

Both Reno and Sacramento cable and satellite television stations may broadcast emergency information



FIND YOUR FIVE

Create a group of friends, family members or neighbors who commit to keeping each other informed when there is an emergency.

mynevadacounty.com/2760/Find-Your-Five-Share-Your-Plan



"HI-LO" SIREN

All Truckee Fire Protection District and Truckee Police Department vehicles have installed and started implementing the "Hi-Lo" Siren, which sounds like the European siren, for evacuation notice. They will be used by vehicles combing the streets in emergency situations to alert residents when they need to evacuate. **"Hear the 'Hi-Lo' - it's time to go."**



PLANNING FOR AN EVACUATION

EVACUATION ROUTES

- See Tahoe Donner Association Evacuation Map on the back cover, and take it with you in an emergency.
- Make sure you know which evacuation zone you are in. If you are unsure of which evacuation zone you are in, visit nevadacountyca.gov/3223/Evacuation-Zones to determine yours.
- Know your destination based on the alert and your preplanning.
- Consider going to Reno or Sacramento to stay well out of the area.
- Establish an out-of-area contact person and location as a family destination.
- Print extra copies of the Tahoe Donner Association Evacuation Map available at tahoedonner.com/preparedness. Identify your property or rental location and mark it on the map so exit routes are apparent.
- Take a copy with evacuation routes preprinted and determine your destination based on the evacuation order or your family's preplanning work.
- Go early - gather medications, go bag, pets and family members and GO!

FOLLOW INSTRUCTIONS FROM POLICE OR OTHER FIRST RESPONDERS

This Evacuation and Emergency Preparedness Guide cannot predict all possible evacuation scenarios. Each incident presents unique problems and may require alternative evacuation routes. This makes it imperative that you listen to and follow all directions. Don't wait to be notified to evacuate - if you think it is time to leave, you are probably correct.

EVACUATION DESTINATION

Follow instructions and cooperate with emergency personnel. If you do not have a preplanned family destination, there are multiple community evacuation destinations to which you may be directed (likely in Reno). Notify a previously established out-of-area contact person of your location and status.

- Leave a note somewhere visible within your residence with emergency contact information for your family and your out-of-area contact person in case emergency crews need to contact you.
- Take only essential vehicles - more vehicles lead to more congestion on the road. Larger vehicles such as horse trailers and RVs clog evacuation routes and endanger everyone's lives.
- Wear long trousers, heavy shoes, cotton long-sleeved shirts, gloves and scarves. No polyester or synthetics - they melt.
- Stay clear of all downed powerlines and poles. Always assume they are live.

ANIMAL EVACUATIONS

Listen to local media for animal evacuation locations. Pets/animals are not allowed at Red Cross shelters, except for qualified service animals belonging to people with disabilities.

Owners are responsible for finding placement for pets/animals during an evacuation. The Red Cross prefers to co-locate animals alongside human shelters whenever possible. For animal-specific evacuation planning, visit ready.gov/animals.

IMPORTANT REMINDER

Remember that the Town of Truckee has the primary responsibility to respond to emergencies in Tahoe Donner. Tahoe Donner employees will not be available to assist you in the event of an emergency, as they have the responsibility to ready Tahoe Donner property and staff for closure and evacuation. The Town of Truckee Police Department and Truckee Fire Protection District have the primary responsibility for emergency notifications and emergency response.

GO BAG

SUGGESTED ITEMS TO TAKE IN AN EMERGENCY EVACUATION

A GO BAG IS A PRE-PACKED BAG OR BIN WITH ESSENTIAL ITEMS AND IS KEPT IN A READILY ACCESSIBLE LOCATION FOR USE IN THE EVENT OF AN EMERGENCY EVACUATION OF ONE'S HOME.

EMERGENCY ITEMS

- Cell phone and charger
- Flashlights and/or headlamps with extra batteries
- Portable NOAA weather radio with extra batteries
- Cameras, computers and backup disk
- A copy of this Evacuation + Emergency Preparedness Guide

MONEY

- Checking and savings books
- Purse or wallet with credit cards and cash

TOILETRIES

- Soap, towels, toothbrush and toothpaste
- Shaving supplies
- Sanitary devices
- Glasses and/or contacts, dentures and hearing aids

FOOD + WATER

- Water - one gallon per person or pet per day for 4-7 days
- Nonperishable, ready-to-eat food for 4-7 days
- Manual can opener

MEDICATIONS

- Prescriptions, analgesics and first aid kit

DOCUMENTS

- Driver's and marriage licenses
- Proof of insurance (vehicle, home, life, etc.)
- Birth certificates and passports
- Stock and bond certificates
- Documents can be scanned and stored off site, stored on a cloud storage resource, saved on an encrypted drive or stored in a safe deposit box, car or go bag

CLOTHING

- Warm- and/or cold-weather clothing for each person
- Extra shoes and/or boots
- Sleepwear
- Infant supplies and toys

PETS

- Pet(s) with carriers
- ID tags, medications, leashes and food
- Vaccination and rabies certificates

SENTIMENTAL ITEMS

- Valuable jewelry
- Military medals
- Photo albums and videos
- Family Bible, Torah, Quran or other religious books
- Irreplaceable memorabilia

REMEMBER THE SIX "Ps"

- **People and pets**
- **Papers**, phone numbers and important documents
- **Prescriptions**, vitamins and glasses
- **Pictures** and irreplaceable memorabilia
- **Personal computers**, hard drives and disks
- **"Plastic"** (credit cards, ATM cards) and cash



EMERGENCY PLANNING

IS AN EMERGENCY PLAN REALLY NECESSARY?

Truckee has the potential for many natural disasters, with wildland fire being the number one hazard in our community. However, various other emergencies are possible - including heavy rains, high winds, snowstorms, extreme heat or cold, flooding, earthquakes and hazardous material releases. In the event of an emergency, this guide will help you remain informed and prepared well ahead of time to take care of yourself and your loved ones, pets and neighbors.

At tahoedonner.com/preparedness, you'll find links to resources created to help you prepare for a range of possible emergencies that could occur in Tahoe Donner. It is up to you to determine the level of emergency planning that is appropriate for you and your family.

ANNUAL PRE-EMERGENCY PLANNING

EMERGENCY PREPAREDNESS PROFESSIONALS RECOMMEND THAT EVERY FAMILY PREPARE OR REVIEW THEIR EMERGENCY PLAN ANNUALLY

- Agree in advance what family members should do if they are away from home when an emergency strikes.
- Establish a meeting place away from the evacuated area to reconnect with loved ones. Our meeting place is: _____
- Become familiar with more than one evacuation route from your home.
- If underage children will be home without access to transportation, create an emergency exit strategy and arrange for a trusted neighbor or friend to take care of them.
- Ask an out-of-area friend or relative to be your emergency contact during a disaster. Everyone in your family should be instructed to call this person with their location. In the event of a disaster, we will call: _____
- Plan how to care for your pets.
- Check and restock emergency supplies.
- Identify the location of family photos and important documents such as wills, insurance policies, passports, social security cards and immunization records. Make copies and import important documents and photos. Store physical documents off site or in a safe deposit box.
- Update household inventory with a video/photograph of house/personal effects for insurance annually.
- Back up important computer files. Store a hard copy backup in a safety deposit box, on an encrypted flash drive or on cloud storage to access your files from anywhere.
- Check flashlights and replace batteries regularly.
- Check portable water and chemical fire extinguishers.
- Affix a wrench to the propane tank or natural gas regulator for quick access to shut off gas in the event of an emergency. Only turn off natural gas or LP if smelled or it has been recommended by a first responder.
- During fire season, maintain vehicles with at least half a tank of gasoline at all times.
- Keep gutters and roofs clear of leaves and pine needles.
- Create and maintain at least 100 feet (more on steep slopes) of defensible space around your home.
- Service (top off gas) and test emergency backup generator regularly.
- Have a reflective house number posted at the road to quickly direct emergency crews to your home.
- Check to ensure that you have adequate insurance coverage.
- Replace stored water and food at least every six months. Commercially bottled water should be replaced every five years.
- Test your smoke detectors and carbon monoxide detectors monthly, and change batteries at least once a year.
- Hold a family meeting to review your emergency plan on an annual basis.
- Store all ammunition, fuels, chemicals and paints within flame-resistant cabinets or safes.

FOUR-DAY SURVIVAL KIT

WHAT TO HAVE IN SITUATIONS WHERE YOU MAY BE SNOWED IN OR STUCK IN YOUR HOME FOR AN EXTENDED PERIOD

- A good first aid kit
- One gallon of drinking water per person/pet per day for four days
- Freeze-dried and canned food - make it a variety and include a hand-operated can opener
- Small shovel
- Large box of wooden matches
- Flashlights, candles, lanterns or oil lamps with fuel
- Camping stove with fuel - cook only in well-ventilated areas
- Battery-operated radio with extra batteries
- USB power storage pack for recharging mobile phones
- Items required for infants or small children, such as diapers, formula and bottles
- Cards, games, books and other things to keep your mind busy (you will still have all of your home's amenities, such as hygiene supplies, warm clothes and blankets - think of it as "camping at home")

EVACUATION ORDER CHECKLIST

THE AMOUNT OF TIME YOU HAVE CAN CHANGE AT A MOMENT'S NOTICE. START WITH THE FIRST PRIORITY: SECURE THE STRUCTURE, PEOPLE AND PETS.

EVACUATION ORDER

- | | |
|-------------------|---|
| PRIORITY 1 | Load your vehicle with your pets and go bag containing medications, important documents and supplies. Get out, go and go early. |
| PRIORITY 2 | Close windows, vents, doors, blinds, non-combustible window coverings and drapes. |
| PRIORITY 3 | Turn off propane tanks, including BBQ and other portable tanks. Affix wrench to propane tank or natural gas regulator for quick access to shut off gas during an emergency. Only turn off propane or natural gas if smelled or recommended. After fire threat passes, call gas company to re-establish service if assistance is needed. |

EVACUATION WARNING

- | | |
|-------------------|---|
| PRIORITY 1 | Keep fuel level high or full in car. Park car in driveway facing out with keys in ignition for a quick exit. Disconnect automatic garage door opener for quick access by emergency personnel. |
| PRIORITY 2 | Close fireplace screens and/or doors. |
| PRIORITY 3 | Move flammable furniture, doormats, brooms and other flammable items into the center of the home, away from windows and glass doors. |
| PRIORITY 4 | Erect ladders against house and place firefighting tools (rake, shovel, chainsaw) in front of house. |
| PRIORITY 5 | Protect water sources - wet down pump house and clear flammable vegetation away from supply infrastructure. |
| PRIORITY 6 | Implement evacuation of livestock. |

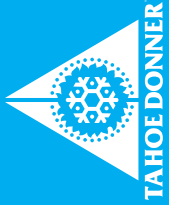
EVACUATION WARNING

- | | |
|-------------------|--|
| PRIORITY 1 | See Annual Pre-Emergency Planning on page 6. |
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ADDITIONAL EMERGENCY PREPAREDNESS RESOURCES

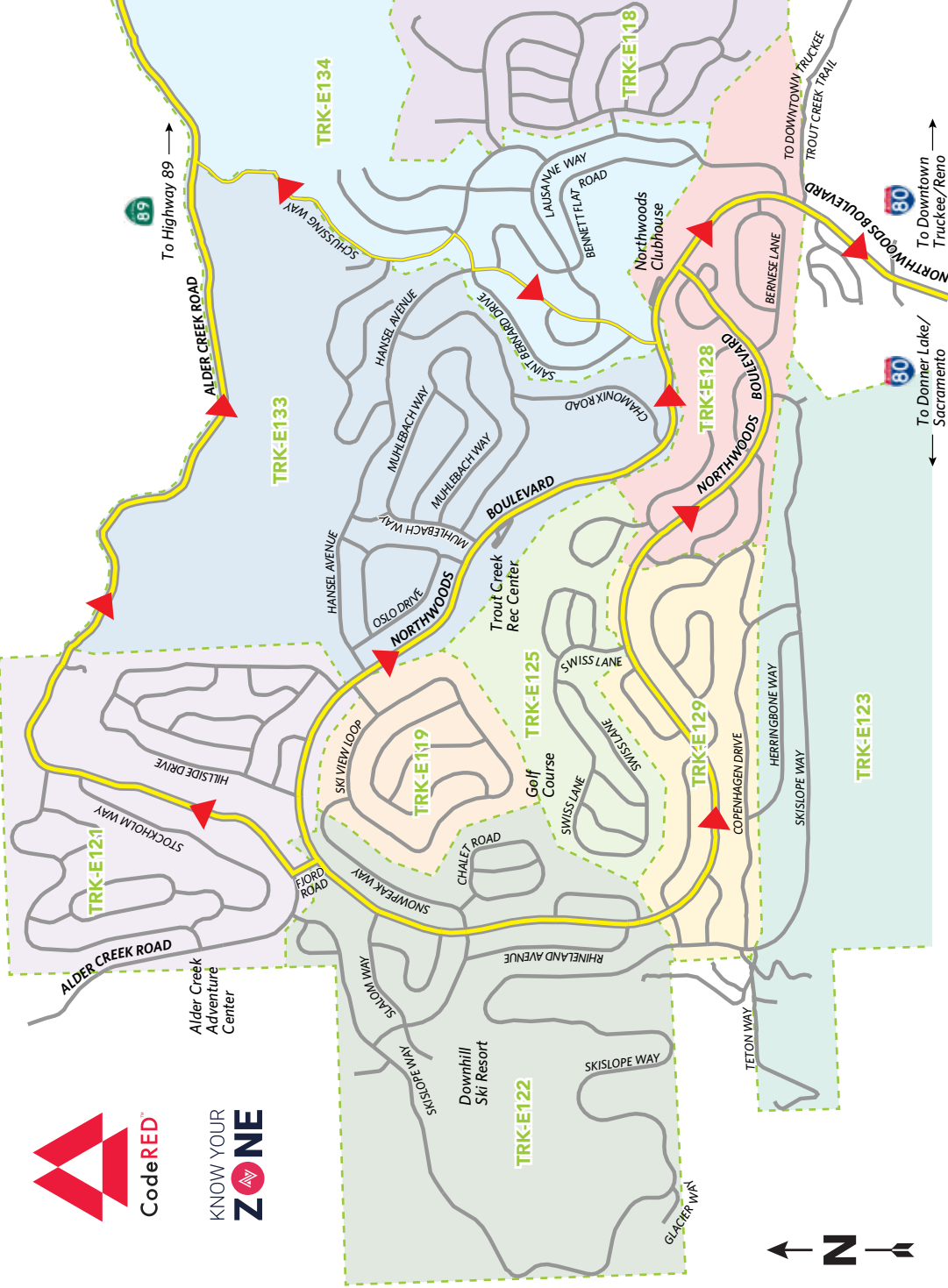
Visit tahoedonner.com/preparedness for links, downloads and additional resources, including:

- Plan Ahead for Disasters
- CAL FIRE - Ready, Set, Go
- Home Fires
- Family Emergency Plan
- Active Shooter
- Earthquakes
- Avalanche Awareness
- Critical Documents
- ALERTWildfire Camera



EMERGENCY EVACUATION MAP

PREPARE + FOLLOW A PLAN. KNOW THE TIME TO GO.



IN CASE OF AN EMERGENCY:

EMERGENCY BROADCAST NOTIFICATION CHANNELS

CodeRED

REGISTER FOR EMERGENCY ALERTS

- Online at mynevadacounty.com/oes or truckeepolice.com/disaster-preparedness
- Call 211 or (833) DIAL211 / (833) 342-5211
- Text ReadyNevadaCounty to 99411 and follow the prompt

Radio

- 780 AM KKOH
- 1670 AM (Community Advisory Radio Station)
- 88.7 FM KUNR
- 101.5 FM KTKE

Television

Reno and Sacramento stations (cable and satellite) broadcast emergency alerts.

Social Media

Twitter, Facebook, Instagram and Google Public Alerts depending on severity.

BEFORE EVACUATING

Take kids, pets, go!
Bring preparedness kit, go bag and medicine.
Help your neighbors.

WHERE TO GO

Take this map and use it. Bookmark the evac map on your phone.

IF UNABLE TO EVACUATE - NOTIFY 911

DEVELOP A PERSONALIZED EVACUATION PLAN

tahoedonner.com/personal-plan

FOR MORE INFORMATION

tahoedonner.com/preparedness
readyforwildfire.org

THIS LOCATION'S ADDRESS IS _____

THIS LOCATION'S ZONE NAME IS _____

Find your evacuation zone name by going to community.zonehaven.com and entering your address into the search bar.

Tahoe Donner Association recommends adding a "You Are Here" notation on the map at the above address.

Note: This is a basic map and is subject to change as emergency conditions arise. Please sign up for notification channels, including CodeRED, to stay up to date.