

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

June 23, 2023
Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to property owners, but not the general public.

Property owners have the opportunity to make comments during each Agenda item in person at the meeting or via Zoom webinar. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2020-3*.

***This meeting is being recorded and broadcast live. ***
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance
- Employee Recognition – Leadership Summit

- 2. 9:05 a.m. Member Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, property owners may submit additional

comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize property owners to comment on agenda items as they occur. Property owners will have the option of making comments during the meeting in person, or via Zoom webinar. Property owners are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:15 a.m. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- May 26, 2023 Regular Board Meeting Minutes
- Executive Session Report
 - May 26, 2023
 - May 31, 2023
 - June 7, 2023
 - June 14, 2023
 - June 15, 2023
- 5501 Report for April 2023
- Financial Update for May 2023

4. 9:20 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific requests from Chairs for board Action or Discussion will be added to the agenda as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long-Range Planning Committee

- Giving Fund Committee
- Trails & Open Space Committee

5. 9:30 a.m. Proposed Changes to the Architectural Standards Fee Schedule – 45 Day Notice Member Comments
(Annie Rosenfeld, Director of Administrative Services)

Pursuant to TDA Covenants and Restrictions, the board will hear member comments on proposed changes to the Architectural Standards Fee Schedule. Members will have 3 minutes to make their verbal comments.

6. 9:45 a.m. General Manager Update
(David Mickaelian, General Manager and Staff)

The Board of Directors will receive an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Golf and Summer Operations
- B. Community Standards Update
- C. Downhill Ski Lodge Update

7. 10:30 a.m. Break

8. 10:45 a.m. Appointment of Board Member Officers

The director election results having been announced and certified. The Board will consider the election of the following officers, to be effective at the adjournment of the Annual Member Meeting on June 25, 2023.

- President _____
- Vice President _____
- Treasurer _____
- Secretary _____

9. 11:00 a.m. Adoption of a Board Meeting Schedule

The Board will adopt a schedule of the dates and times of all regular Board meetings for 2023-2024.

10. 11:15 a.m. Committee Liaison Appointments

The Board will consider the appointment of liaisons to the following committees:

- Finance _____
- Architectural _____
- Covenants _____
- Long-Range Planning _____

- Giving Fund _____
- Trails & Open Space _____

11. 11:30 a.m. Board will assign 5501 Subcommittee Director designee for July 2023 to June 2024 monthly meetings. _____

12. 11:45 a.m. 2023 Board Training Plan
The Board will discuss scheduling Board training.

13. 12:00 p.m. Authorization to Record Liens on Properties with Delinquent Accounts (Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will be asked to consider the authorization of recording liens on the properties of members who have failed to bring their assessment accounts current.

14. 12:15 p.m. Lunch

15. 12:45 p.m. Executive Session (closed to members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

16. 2:30 p.m. Adjournment

This Board meeting will continue as the Annual Membership Meeting on **Sunday, June 25, 2023** at the Northwoods Clubhouse and via live stream.

The next regularly scheduled Board Meeting will be determined at the Board of Directors organizational meeting.

Tahoe Donner Committee Meeting Schedule
<https://cdn1.tahoedonner.com/wp-content/uploads/2020/09/09114344/Committee-Meeting-Calendar.pdf>

- Architectural Standards Committee Next Meeting – June 28, 2023 at 9:00 a.m.
- Covenants Committee Next Meeting – July 13, 2023 at 1:00 p.m.
- Finance Committee Next Meeting – July 20, 2023 at 3:00 p.m.
- Long Range Planning Committee Next Meeting – July 13, 2023 at 2:00 p.m.
- Tahoe Donner Giving Fund Committee Next Meeting – July 10, 2023 at 3:00 p.m.
- Trails & Open Space Committee Next Meeting – July 5, 2023 at 3:00 p.m.

In compliance with Civil Code §4920 and §4045 – this agenda was posted at least four days prior to the meeting.

Look for board meeting details online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Patricia West
Executive Assistant

June 17, 2023
Date
