



## **Staff Report**

**July 18, 2023**

**TITLE:** Request for Architectural Standards Committee Members' Status Change

### **RECOMMENDATION:**

By motion,

1. The Board approves the request to change the architectural standards committee members' status as follows:
  - a. David Hipkins' status changed from regular member to alternate member; and
  - b. Mitch Clarin's status changed from alternate member to regular member

### **BACKGROUND:**

Pursuant to the Covenants and Restrictions, Article V, Section 2, the architectural standards committee (ASC) shall have regular and alternate committee membership. The provision states there must be three regular members and a minimum of two alternate members.

All positions are filled with no forecast of vacancies throughout this year. However, recently ASC member David Hipkins has recently requested that his status be changed from regular member to alternate member. Parallel to this, Mitch Clarin, an alternate member of the ASC, has expressed interest in moving to a regular member position.

Tahoe Donner Committee Policy Resolution 2021-5 states that the appointment of committee members must be authorized by the board of directors. Implicitly, one would assume any status changes would need board authorization as well. Therefore, the board is being asked to consider approving the member status change as detailed below,

- a. David Hipkins' status changed from a regular member to an alternate member; and
- b. Mitch Clarin's status changed from an alternate member to a regular member.

### **OUTREACH:**

Not applicable

### **FISCAL IMPACT:**

None

### **ALTERNATIVES:**

The Board of Directors can deny the request and provide guidance to the ASC.



Prepared by: Annie Rosenfeld, Staff Lead for the Architectural Standards Committee

Reviewed by: Rod Whitten, Architectural Standards Committee

Board Meeting Date: 7/28/23

General Manager Approval to Place on the Agenda: \_\_\_\_\_