



## **Covenants Committee Meeting Minutes**

**For June 8, 2023**

**Meadow Room – 1:30 PM**

**MEMBERS PRESENT:** Evan Beller, Michael Paparian, Elizabeth Creger, Stan Bienus

**ALTERNATES PRESENT:**

**TDA STAFF PRESENT:** Mike Carr, Annie Rosenfeld, Kevin Finnen, Laurie Hyde

**OTHERS PRESENT:** Jim Roth Board Liaison - VIA ZOOM

**CALLED TO ORDER:** 1:30 PM

**MEMBER COMMENT:** none

**Action Item:** Approval of the May Meeting Minutes

Stan Bienus made a motion to approve the May Meeting Minutes. Elizabeth Creger seconded.  
Passed 4:0 (Bienus, Creger, Beller, Paparian)

**Discussion Item:** Board Liaison, Jim Roth stated nothing to report.

**Action Discussion:** Committee Charter Final Draft Approval

Annie presented the final draft of the Committee Charter. The committee reviewed the changes recommended for addition or deletion in red. Annie informed the committee that both the board liaison, Director Jim Roth and Vice President Benjamin Levine received a copy for review in addition to the committee.

Edits made to the draft from the previous month included adding language considering possible future board updates to board policy resolution 2021 – 5, minor syntactic edits to the Staff Liaison and Member Responsibility sections, and added language that the committee may call additional meetings if necessary.

Michael discussed the point to allow for additional meetings if deemed necessary.

Action: Michael Paparian moved to support the amendments to Committee Charter as presented, with the additional changes discussed today. Stan Bienus seconded.

4:0 Passed (Paparian, Bienus, Creger, Beller)

Annie will advise when this document will be included on the Board Meeting agenda.

**New Discussion:** Community Standards Office – rebranding

Kevin Finnen and Annie Rosenfeld provided a brief overview of an initiative to rebrand the Architectural Standards Office to the Community Standards Office. The purpose of the rebrand is to bring the operations of the department into conformity with industry standards of nomenclature and be more encompassing of the actual work performed in the department than just design review, which the current name leans to. Staff plans to present the department name re-branding to the board at a future board meeting.

This rebranding does not change any authorities or functions of the department or the committees it supports. The Architectural Standards Committee and Covenants Committee will maintain their current names after the rebranding to Community Standards Office.

**HEARINGS**

**2:00 PM**

**Unit 10 Lot 312**

**2:30 PM**

**Unit 09 Lot 052**

**Adjournment**

Stan Bienus moved to adjourn the meeting. Michael Paparian seconded the motion.

Passed 4:0 (Paparian, Beller, Creger, Bienus)

MEETING ADJOURNED: 3:16PM. The next meeting is scheduled for July 13, 2023, at 1:30PM, via Teleconference and in person in the Meadow Room at the Northwoods Clubhouse.

Prepared by \_\_ Mike Carr \_\_\_\_\_

minutes approved by: \_\_\_\_\_ Evan Beller \_\_\_\_\_;

\_\_\_\_\_ 6/13/2023 \_\_\_\_\_