



Staff Report

July 24, 2023

TITLE: Application for Covenants Committee Membership

RECOMMENDATION:

By motion,

1. The Board approves the exception to the member eligibility meeting attendance requirement, waiving the attendance of two committee meetings; and
2. The Board approves James McNamara to the Covenants Committee as a regular member for the remainder of the position's term which will expire on December 31, 2023.

BACKGROUND:

The Covenants Committee application process is outlined in Resolution 2021-5 (Committee Policy) and additional eligibility requirements are set forth in the Covenants Committee Charter.

As of July 13, 2023, the Covenants Committee has one regular vacancy and three alternate member vacancies. The committee received one formal application from James McNamara. He attended one committee meeting in 2023. The committee met and reviewed Mr. McNamara's application at the July 13, 2023 committee meeting and supports his appointment.

The Covenants Charter details additional eligibility requirements specific to the committee including a requirement for applicants to attend two committee meetings prior to appointment. The committee is asking the board to consider an exception to the member eligibility meeting attendance requirement by waiving the attendance of two committee meetings to expedite Mr. McNamara's confirmation as a Covenants Committee member given he has attended one meeting, the committee is supportive of the exception, and there is a real need for willing volunteers to serve on the committee.

The committee is asking the board to appoint James McNamara to the vacant member position. There will be five members and three vacant alternate positions following this appointment.

APPLICANT STATEMENT:

Mr. McNamara has owned property in Tahoe Donner for over 20 years and moved full-time to Tahoe Donner in 2019. His family has used the excellent amenities regularly and has done two home renovations on their TD property, including significant interaction with the Tahoe Donner Architectural Standards Committee and the Truckee Planning Department. Mr. McNamara has been on another HOA board and feels that he can bring his long experience to help with the Covenants Committee.

**COMMITTEE CHAIR PERSONNEL REPORT:**

The Covenants Committee is seeking to fill the regular member and alternate member vacancies.

All applicants should also meet the general requirements stated in the committee charter:

Prospective Covenants members should have an interest a positive interest in contributing to the welfare of the Association, who is prepared to invest the necessary time, and who does not present a conflict of interest, is eligible to apply for appointment as a member of the Committee.

OUTREACH:

The vacancies have been listed on the Tahoe Donner website, TD News and in various emails.

FISCAL IMPACT:

None.

ALTERNATIVES:

The Board of Directors can deny the application or request that the Committee continue to recruit additional applicants.

ATTACHMENTS:

Committee Application and Letter – James McNamara

Prepared by: Annie Rosenfeld, Staff Lead for the Covenants Committee 7/24/23

Reviewed by: Evan Bellar, Covenants Committee Chair

Board Meeting Date: 7/28/23

General Manager Approval to Place on the Agenda: _____