

MINUTES
TAHOE DONNER ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING

July 13, 2023
The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:30 a.m.

A special, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Thursday, July 13, 2023. President Koenes called the meeting to order at 9:30 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President
Benjamin Levine, Vice President
Steve Mahoney, Treasurer
Courtney Murrell, Secretary
Jim Roth, Director

Directors Absent: None

Staff Present: Annie Rosenfeld, Director of Administrative Services
Lindsay Hogan, Director of Communications
Miguel Sloane, Director of Operations
Patricia West, Recording Secretary

1. Call to Order / Call for Quorum

Board President Koenes called to order at 9:31 a.m.

2. Amenity Access Policy Workshop – Phase 2

The Board of Directors and staff reviewed options presented by staff on the membership amenity considerations and access.

Member card tied to the member or to the property: Currently tied to an individual with a photo ID of the member on the card for verification purposes (ages 7 and up). Staff recommends continuing the current system to have member photo ID cards assigned to individuals rather than the property. The Board agreed with staff's recommendation.

Member photo ID cards limit – property vs family: Currently limited to 8 per property.

Staff recommends keeping the current system of limiting per property. The Board agreed with staff's recommendation.

Member photo ID cards limit – quantity: Staff recommends increasing the total number of cards for each property from 8 to 10. The Board agreed with staff's recommendation, with President Koenes suggesting 12.

Member photo ID card quantity included in the assessment and allowed for purchase: Currently, 4 member ID cards are included in the assessment, with the option to purchase 4 more annually. This allows access to private amenities (for an additional per visit fee or annual rec fee), member discounts and priority purchase and reservation windows.

Staff made no recommendation, but provided the following options for board discussion:

- Option 1 – Include one card in the assessment, with option to purchase up to 7 (or 9) additional member cards annually.
- Option 2 – Include all member photo ID cards in the assessment. Loss of \$123,000-\$140,000 in revenue from current cards 5-8 purchases.
- Option 3 – Other combination of included member photo ID cards included in assessment vs available for purchase.

Following discussion, the board asked staff to develop two contrasting member private amenity access models for discussion at the next amenity access workshop.

- Model 1 – Include 2 member ID cards with unlimited private amenity access in the annual assessment. Up to 8 additional member cards would be available for purchase for an annual fee. Each additional card purchased would also have the option for unlimited private amenity access via an annual fee or daily private amenity access via a daily fee.
- Model 2 – Include 10 member ID cards without unlimited private amenity access in the annual assessment. Each card would have the option for unlimited private amenity access via an annual fee or daily private amenity access via a daily fee.

3. Member Comments

Board President Koenes invited brief member comments on items that are not on the agenda.

None were made.

4. Executive Session (closed to members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935). Director Mahoney made a motion to adjourn to Executive Session at 12:31 p.m. after a lunch break, seconded by Director Murrell. Motion passed 5 – 0.

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

5. Adjournment

There being no further regular business, there was consensus to adjourn the meeting at 4:10 p.m.

Submitted by:

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on July 13, 2023 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary