

**Architectural Standards Committee Meeting**

**In Person/Teleconference**

**Minutes for November 15, 2023**

Members Present: Rod Whitten (Chair), Nick Sonder, Mitch Clarin

Alternates Present: Joe Veni, Graham Reid

TDA Staff Present: Laurie Hyde, Lisa Purchard, Kevin Finnen, Annie Rosenfeld

Others Present: Ted Noble, Kevin Duff, Bret Wightman, Bob O'Neil, Ron Mooiweer, Stacy and Keith Jackson, Doug Mastri, Aaron Pessah

Meeting called to order: 9:00 am

Member Comments: None.

**CONSENT CALENDAR**

**Discussion/Action Item: APPROVAL OF OCTOBER 25, 2023 ASC MEETING MINUTES**

- The committee reviewed the minutes from the October 25, 2023, ASC meeting. Mitch Clarin moved to approve the minutes as drafted. Rod Whitten seconded the motion.
- Action 3:0 (Whitten, Sonder, Clarin) The committee agreed to approve the minutes for the October 25, 2023 ASC meeting as drafted.

**SUBMITTALS & HEARINGS:**

Unit 10, Lot 400

Unit 06, Lot 621

Unit 11, Lot 489

Unit 04, Lot 312

Unit 04, Lot 345

ACTION/DISCUSSION ITEMS: Update to Policy on Coverage; Fire and other residential damage policy; Measurement by staff during construction; ASC Charter; 2024 ASC Task List

Coverage – retention trenches are not considered as coverage. Require seeing retention/drainage plan. Category B-gravel may be considered landscape, zero-scape. Make approvable case by case. Clarin moved to approve changes. Sonder seconded the motion. (Passed 3:0). (Clarin, Sonder, Whitten)

Fire/Residential Damage Policy – Change ASO to CSO throughout. A.2. remove last sentence. Clarin moved to approve changes. Whitten seconded the motion. (Passed 3:0) (Clarin, Whitten, Reid)

Measurement – Internal Procedure. Clarin moved to approve changes. Whitten seconded the motion. (Passed 3:0) (Clarin, Whitten, Reid)

Charter – (Passed 3:0) (Whitten, Clarin, Reid)

2024 ASC Task List – delete A, B, C. Research and add new fire codes, coverage, re-define landscaping, review rules to identify outdated rules, remove last paragraph. Remove items that have been completed.

Nick Sonder left meeting at 12:17PM. Graham Reid is the new voting member.

Mitch Clarin moved to adjourn. Rod Whitten seconded the motion. (Passed 3:0, Clarin, Whitten, Reid)

Meeting Adjourned at 12:57M. The next meeting is scheduled for December 13, 2023, at 9:00 AM, via teleconference and in person in the Mezzanine at Northwoods Clubhouse.

ASC Minutes Approved by Committee Chair:

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Rod Whitten                  Date