

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

January 26, 2024
The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, January 26, 2024. President Koenes called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President
Benjamin Levine, Vice President
Steve Mahoney, Treasurer
Courtney Murrell, Secretary
Jim Roth, Director, via Zoom

Directors Absent: None

Staff Present: Annie Rosenfeld, Interim General Manager
Jon Mitchell, Director of Capital Projects and Facilities
Lindsay Hogan, Director of Communications + Member Relations (via Zoom)
Miguel Sloane, Director of Operations
Steve Turner, Director of Food & Beverage
John Groom, Director of Land Management
Steve Hogan, Controller
Patricia West, Recording Secretary

1. Call to Order / Call for Quorum

Board President Koenes called to order at 9:00 a.m.

2. Opening Procedures

- Pledge of Allegiance
- There was an employee recognition of Felicia Bateman, Human Resources Supervisor, for five years of service.

3. Member Comments

Board President Koenes invited brief member comments on items that are not on the agenda.

- A member made a comment having surgery and Treasurer coverage.
- A member made a comment about the downhill, Snowplay and cross country snow staff.

Members may submit additional comments by email to the Board of Directors at Memberletters@tahoedonner.com (Members are recognized to comment on agenda items as they occur).

4. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- 11/14/23 Special Board Meeting Member Appeal Minutes (Revised)
- 11/17/23 Regular Board Meeting Minutes
- 12/4/23 Special Board Meeting Downhill Ski Lodge Minutes
- 12/6/23 Special Board Meeting Amenity Access Minutes
- 12/15/23 Regular Board Meeting Minutes
- Executive Session Report
 - 11/14
 - 11/17
 - 11/28
 - 12/4
 - 12/6
 - 12/15
- 5501 Report for November 2023
- 2024-1 Resolution – Authorization for Lot Line Adjustment
- 2024 Replacement Reserve Fund Approval – Aspenware (Online Sales Platform)
- Rescind Resolution 2021-3 Appointment of Assistant Treasurer & Signatory Authorization
- 2024 Committee Office Ratification

Director Mahoney moved to approve the consent calendar, seconded by Director Levine. Motion passed 5 – 0.

5. Committee Reports

The Board of Directors reviewed the Committee written minutes and reports as a routine monthly procedure. Specific requests from Chairs for board Action or Discussion will

be added to the agenda as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long-Range Planning Committee
- Giving Fund Committee
- Trails & Open Space Committee

The Board of Directors received these items as information.

6. Committee 2024 Annual Task Lists

(Annie Rosenfeld, Interim General Manager)

The Board of Directors considered taking action to approve and/or modify Committee 2024 Annual Task Lists.

Director Mahoney moved to approve the Covenants Committee's 2024 Annual Task List as presented, seconded by Director Roth. Motion passed 5 – 0.

Director Koenes moved to approve the Long-Range Planning Committee's 2024 Annual Task List as presented, seconded by Director Levine. Motion passed 5 – 0.

Director Levine moved to approve the Tahoe Donner Giving Fund Committee's 2024 Annual Task List as presented, seconded by Director Mahoney. Motion passed 5 – 0.

Director Levine moved to approve the Trails and Open Space Committee's 2024 Annual Task List as presented, seconded by Director Mahoney. Motion passed 5 – 0.

8. December Financial Update

(Steve Hogan, Controller)

The Board received an update from staff on the December financials.

7. Break taken at 10:36 to 10:50 a.m.

9. 2024 Golf Rates

(Miguel Sloane, Director of Operations)

The Board of Directors received a presentation on 2024 golf rates.

10. Capital Projects Update

(Jon Mitchell, Director of Capital Projects and Facilities)

The Board of Directors received a presentation on capital projects in various stages of development including but not limited to the Downhill Ski Lodge Replacement, Beach Club Marina Deck Expansion, and Class 1 Multi-Use Trail.

12. Lunch Break was taken at 12:40 p.m. – 1:20 p.m.

11. Glacier Way Parking Expansion Update

(Jon Mitchell, Director of Capital Projects and Facilities)

The Board of Directors received a presentation on the Glacier Way Parking Expansion project design development including stakeholder engagement. The Board of Directors had consensus for staff to continue planning with not less than 43 parking spots and to consider options to expand ADA parking.

Break was taken at 2:38 p.m. to 2:45 p.m.

13. Capital Funds Policy Update

(Ad Hoc Committee, Directors Koenes and Mahoney)

The Board of Directors reviewed and discussed an update on the issues and options to be addressed in a Capital Funds Policy update.

14. Executive Session (Closed to Members)

Director Murrell made a motion to adjourn to Executive Session at 3:59 p.m., seconded by Director Mahoney. Motion passed 5 – 0.

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Delinquencies
- Legal
- Approval of Executive Session Minutes

15. Adjournment

Director Mahoney made a motion to adjourn the meeting at 5:00 p.m., seconded by Director Roth. Motion passed 5 – 0.

Submitted by:

SECRETARY’S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on January 26, 2024 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary