

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

February 23, 2024
Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to property owners, but not the general public.

Property owners have the opportunity to make comments during each Agenda item in person at the meeting or via Zoom webinar. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

***This meeting is being recorded and broadcast live. ***
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)
- 2. 9:00 a.m. Opening Procedures:**
 - Pledge of Allegiance
 - Employee Recognition – Employee Appreciation Week

3. 9:05 a.m. Member Comments

Property owners' comments are welcomed at this time for matters **not on the agenda** and are limited to three minutes. However, property owners may submit additional comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize property owners to comment on agenda items as they occur. Property owners will have the option of making comments during the meeting in person, or via Zoom webinar.

Property owners are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

4. 9:15 a.m. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- January 9, 2024 Special Board Meeting Minutes
- January 19, 2024 Special Board Meeting Minutes
- January 26, 2024 Regular Board Meeting Minutes
- Executive Session Report
 - 1/9/24
 - 1/19/24
 - 1/26/24
- 5501 Report for December 2023
- January 2024 Financials
- Tahoe Donner Giving Fund Distribution Authorization
- Authorization for the President to Adjust the March Regular Board Meeting Schedule

5. 9:20 a.m. Committee Reports

The Board of Directors will review the Committee written minutes and reports as a routine monthly procedure. Specific requests from Chairs for board Action or Discussion will be added to the agenda as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee

- Long-Range Planning Committee
- Giving Fund Committee
- Trails & Open Space Committee

6. 9:30 a.m. 2024 Committee Annual Task List

The Board of Directors will review and consider approving the Finance Committee draft 2024 Annual Task List. The Board will consider approval of adding succession planning and recruitment as a task for all committees.

7. 9:50 a.m. 2023 Member Survey Results
(Lindsay Hogan, Director of Communications and Member Relations)

The Board of Directors will receive a presentation and discuss the 2023 Member Survey Results as presented by the Finn Group and staff. Following discussion, the Board of Directors may request staff follow-up or provide direction on the findings.

8. 10:50 a.m. Break

9. 11:00 a.m. Glacier Way Trailhead Improvement
(Jon Mitchell, Director of Capital Projects and Facilities and John Groom, Director of Land Management)

The Board of Directors will receive an update on the conceptual design elements of the Glacier Way Parking Lot Expansion. The Board of Directors will consider taking action to direct staff to proceed with the full design of the project.

10. 11:30 a.m. Management Update

The Board of Directors will receive an update from the Interim General Manager, and may provide direction to the Interim General Manager for future Board consideration, on the following:

- A. Summer Operations – Registration Preview
- B. Winter Operations Update
- C. Chipping Program Changes Preview

11. 12:00 p.m. Lunch Break

12. 12:30 p.m. Executive Session (Closed to Members)
The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts

- Personnel Matters
- Member Delinquencies
- Legal
- Approval of Executive Session Minutes

OPEN SESSION

- 13. 3:15 p.m. Capital Policies Update (2024 Strategic Objective)**
(Don Koenes, President, and Annie Rosenfeld, Interim General Manager)

The Board of Directors will receive an update regarding the Ad Hoc Committee's work on the Capital Policies Update initiative. The board may provide the Ad Hoc Committee with additional guidance and/or updated direction.

- 14. 4:15 p.m. Adjournment**

The next regularly scheduled Board Meeting will be held on **Friday, March 22, 2024** at 9:00 a.m. at the Northwoods Clubhouse, Mezzanine and via Zoom webinar.

Tahoe Donner Committee Meeting Schedule

<https://cdn1.tahoedonner.com/wp-content/uploads/2020/09/09114344/Committee-Meeting-Calendar.pdf>

- Architectural Standards Committee Next Meeting – March 20, 2024 at 9:00 a.m.
- Covenants Committee Next Meeting – March 28, 2024 at 1:30 p.m.
- Elections Committee Next Meeting – March 5, 2024 at 2:00 p.m.
- Finance Committee Next Meeting – March 21, 2024 at 3:00 p.m.
- Long Range Planning Committee Next Meeting – March 14, 2024 at 2:00 p.m.
- Tahoe Donner Giving Fund Committee Next Meeting – March 11, 2024 at 3:00 p.m.
- Trails & Open Space Committee Next Meeting – March 6, 2024 at 3:00 p.m.

In compliance with Civil Code §4920 and §4045 – this agenda was posted at least four days prior to the meeting.

Look for board meeting details online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Patricia West
Executive Assistant

February 14, 2024
Date