

# MINUTES

## TAHOE DONNER ASSOCIATION SPECIAL BOARD OF DIRECTORS MEETING: 2024 ELECTION TIMELINE

February 13, 2024  
The Northwoods Clubhouse, Mezzanine and Zoom Webinar  
12:00 PM

A special, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Tuesday, February 13, 2024. President Koenes called the meeting to order at 12:00 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President, via Zoom  
Benjamin Levine, Vice President  
Courtney Murrell, Secretary  
Jim Roth, Director, via Zoom

**Directors Absent:** Steve Mahoney, Treasurer

**Staff Present:** Annie Rosenfeld, Interim General Manager  
Lindsay Hogan, Director of Communications + Member Relations  
Patricia West, Recording Secretary

**Others:** Steve Meyers, Chair of Elections Committee

### 1. Call to Order / Call for Quorum

Board President Koenes called to order at 12:00 p.m.

### 2. Board of Directors 2024 Election Timeline

The Board reviewed the proposed 2024 Board of Directors Election Timeline.

*Director Levine moved to approve the 2024 Board of Directors Election Timeline, seconded by Director Murrell. Motion passed 4 – 0 (Mahoney Absent).*

### 3. Member Comments

Board President Koenes invited brief member comments on items that are not on the agenda.

None were made.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

**4. Executive Session (Closed to Members)**

Having no Executive Session business, the Board did not meet in Executive Session.

**5. Adjournment**

*Director Murrell made a motion to adjourn this meeting at 12:11 p.m., seconded by Director Roth. Motion passed 4 – 0 (Mahoney Absent).*

Submitted by:

**SECRETARY’S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on February 13, 2024 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary