

LONG-RANGE PLANNING COMMITTEE

2024 Task List –

LRPC – Approved 1/26/24

ANNUAL TASKS

- Review and provide feedback on the Association's current long-range planning documents in preparation for the 2025 budget process. These documents include:
 - 20-Year Capital Projects List
 - 10-Year Capital Funds Projection (CFP)
- Develop and implement the following plans:
 - Committee leadership succession action plan
 - Committee member recruiting plan

Timeline for Annual Tasks:

- July-August
 - 2024 capital projects update presented by staff.
 - Committee reviews 20 year Capital Projects List and 10-Year CFP and, utilizing the LRPC's guiding principles, provides long-range infrastructure and programmatic input as part of the budget process.
 - Committee Recommendations to the Board
- August and September – Chair participates in budget workshops, reports back to the committee at scheduled meetings.
- December
 - Committee reviews the approved budget (20-Year Capital Project List, 10-Year CFP)
 - Committee reviews any impact related to long-term planning)

SPECIAL TASKS

1. Northwoods Campus Analysis

- Complete the Northwoods Campus report, per board direction.
 - Agree on final report structure and format
 - Discuss and finalize concepts for future Northwoods Campus
 - Add member feedback from 2023 survey to previous member feedback.
 - Prioritize needs and concepts
 - The entire committee fully vets the report and votes to send it to staff for feedback.
 - Review final draft including staff feedback and revise as needed.
 - Work with staff to present final Northwoods Campus Report to Board. Staff will recommend it be placed on the agenda.

Timeline: January – April 2024

2. Northwoods Master Plan Development

- Provide next-level input during the consultant's member engagement process as requested.

Timeline: October – December 2024

3. Analyze the results of the [upcoming] member survey responses relevant to future capital projects; take into consideration in review of capital projects lists.

Timeline: May-June

4. Proposed Process for Association Long-Range Planning:

Recommend a long-range planning process to present to the Board.

- This will include:
 - An assessment of the lessons learned from LRPC (lessons learned from Northwoods Campus) and GPC experience and capital projects.
 - Proposed role of the LRPC in long range planning and its involvement with the Association's strategic planning process.
 - Confirm if this aligns with current charter or if changes should be recommended.

Timeline: Completed by the beginning of Q4.