



**STAFF REPORT**

**DATE:**

March 22, 2024

**TITLE:**

Resolution 2024-3 to Appointment of Assistant Secretary and Signatory Authorization

**RECOMMENDED ACTION:**

**By Motion:**

The Board of Directors adopts Resolution 2024-3 Assistant Secretary and Signatory Authorization, which authorizes Annie Rosenfeld, General Manager, as Assistant Secretary of the Corporation and authorized signor.

**BACKGROUND:**

Resolution 2023-4, Appointment of Interim General Manager, Assistant Secretary and Signatory Authorization was adopted by the Board in August 2023 to appoint Annie Rosenfeld as Interim General Manager, Assistant Secretary for the Corporation, and authorized signor of financial accounts. This Resolution expires upon the Board's hiring of a permanent General Manager.

The Board has hired Annie Rosenfeld as the General Manager, and an updated resolution, Resolution 2024-3, is prepared to ensure continuity in the day-to-day management of the organization.

**ALTERNATIVES:**

Pull from the Consent Calendar for discussion and approve something other as directed by the Board of Directors.

**COMMUNICATION:**

N/A

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Resolution 2024-3 Assistant Secretary Authorization  
Resolution 2023-4 Assistant Secretary Authorization

Prepared by: Annie Rosenfeld, General Manager  
Board of Directors Meeting Date: March 29, 2024

