

# TDA LRPC JANUARY MEETING NOTES

**Meeting Date:** January 11, 2024, 2:00-4:00 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom

**Committee Members:**

Denise Gauny (Minutes)	Jackie Ginley	Laura Lindgren
Rob McCray	Jerry Meek (Vice-Chair)	Brian Renehan
Dan Simmons (Chair)	Ward Sproat	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

Liaisons: Julie Thornton (TOS), Julie Vietor (FC), Don Konekes (Board)

**1. Call to order & acknowledge / welcome member guests.**

- a. The Chair called the meeting to order at 3:02pm. All committee members except Mike V. and Beth W. were present (Beth W. arrived via Zoom after the meeting started). All liaisons were present. Annie Rosenfeld (Interim GM) was recognized as a guest.

**2. Action – Approve Minutes of the December 14, 2023, meeting.**

- a. The Chair asked for corrections, additions, or revisions; none were noted. The notes were accepted without objections. The Chair also thanked Denise G. for the great working on the notes these past two years.

**3. Discussion – Reports**

- a. **Chair Report:** Dan S. welcomed Joe V. and Brian R. as new members of our committee. He also thanked Laura L. and Jackie G. for re-upping their committee terms.
- b. **Vice Chair Report:** Jerry M. thanked Dan S. for his service this past year as Chair of our committee. He also welcomed Brian R. and Joe V. and stated that they will both be for a three-year term. He also thanks Denise G. for producing the notes and hopes that she continues in that role.
- c. **Staff Lead Report:** Jon M. reported that the DHSL project is out to bid.
- d. **Board Liaison:** Don K. thanked those who have served on this committee. GM search is formally underway; internal and external candidates are being considered. An Amenity Access Policy Board workshop with member comment is scheduled for January 19. After that, the Board will take-up a recommendation for a policy, which must follow the 45-day review period with an anticipation of having the new policy ready before the 2024 budget cycle. The Member Survey is closing, and the Board is looking forward to seeing the analysis in Feb./March. Thank you to this committee for the outreach conducted this summer. There was a letter from the Board President with hyperlinks to various topics. The Northwoods Campus hyperlink was the #2 most clicked-on link.

**4. Discussion with Action: Elect LRPC Chair and Vice-Chair for Board approval.**

- a. Nominations for Chair: Jerry M. was nominated by Ward S. and Denise G. The Chair asked for additional nominations and none were noted. Joe V. moved and Keith W. second to elect Jerry M. as Chair. Jerry M. accepted the nomination. All in favor to elect Jerry M. as chair; motion passes, 11 – 0.
- b. Nominations for Vice Chair: Ward S. was nominated by Denise G. and Jerry M. second. The Chair asked for additional nominations and none were noted. Joe V. moved, Denise G. second to elect Ward S. as Vice-Chair. Ward S. accepted the nomination. All in favor to elect Ward S. as Vice-Chair; motion passes, 11 – 0.

**5. Discussion with Possible Action: 2024 Task List for Board Consideration.**

- a. Jerry M. (having just been elected Chair), opened the discussion for the review of the committee 2024 Task List. Don K. mentioned that the Capital Funds Policy will be updated this coming year so it may change some of the processes for review of the 10- & 20-year project lists (Ongoing Task #1). He also stated that our proposed Task List is in-line with 2024 Strategic initiatives and Jon M. concurred from the Staff perspective.
- b. There was a lengthy discussion about Special Task #1 (Northwoods Campus Report). The dates for this deliverable will need to change from March to April as this committee won't see the member survey feedback until Feb. (or so). Annie R. reported that the preliminary review of the member survey will be made to the Board at their Feb. meeting. Not sure if this committee will see the data before or after that Board meeting. Total responses to this survey were 1454, which is typical for the biannual survey. There was a very robust discussion around the specific sub bullets, to more clearly define the actual steps to complete this task and changes were made to reflect the work to complete this task. There was further discussion about the structure of the actual report which we will take-up in future meetings. There was also a "philosophical/process" discussion about who should actually even be producing this report, this committee of volunteers or Staff. In the end, it was determined that this committee should continue with producing this report. Additionally, Jon M. stated that from Staff's perspective, the most valuable use of this report is to inform the project of our member "wants" and a prioritization of "phases" of the project based on member input.
- c. Special Task #2 (Northwoods Project Master Plan Development). All agreed with this task and timing. Some minor wordsmithing was made to define the task more clearly.
- d. Special Task #3 (Analyze the results from the Member Survey to inform other/future capital projects). All agreed with the task and the verbiage was slightly modified to ensure we all understand the deliverable.
- e. Special Task #4 (develop a long-range planning process that integrates with the association's strategic planning process). Ward S. elaborated on his view for this task. All agreed that this is a good task to help us come together around the ongoing role of this committee and to ensure that our committee Charter reflects our shared understanding of our role.

- f. Approve 2024 Task List – The committee approved, with noted changes, to move this document forward for approval by the TDA Board. There was discussion that completion dates are subject to changed based on data and Staff availability so the timeline we have been discussing will not be considered a formal part of our presentation to the Board.
  
- 6. **Discussion: Northwoods Campus Report—Next Steps**
  - a. Time constraints prevented us from reviewing this item and it was moved to the Feb. meeting.
  
- 7. **Adjourn**
  - a. The new Chair (Jerry M.) adjourned the meeting at 4:15pm.