

# TDA LRPC FEBRUARY MEETING NOTES

**Meeting Date:** February 8, 2024, 2:00-4:00 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom.

**Committee Members:**

Denise Gauny (Minutes)	Jackie Ginley	Laura Lundgren
Rob McCray	Jerry Meek (Chair)	Brian Renehan
Dan Simmons	Ward Sproat (Vice-Chair)	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

**Liaisons:** Corey Liebow (Finance), Julie Thornton (TOS), Don Koenes (Board)

**1. Call to order & acknowledge / welcome member guests and our new Finance committee liaison.**

- a. Due to technical difficulties, the meeting was called to order at 2:25pm. All committee members were in attendance except, Joe V., Jackie G., Mike V., and Beth W. All liaisons were in attendance. No member guests were recognized.

**2. Action – Approve Minutes of the January 11, 2024, meeting.**

- a. The Chair asked for comments or changes to the notes. Denise G. advised that there are two minor word additions to section 5b that were not included in the notes that were circulated for approval. The committee approved the notes with the agreed changes. Denise G. will make the changes and send to TDA for publication in the Board book.

**3. Discussion – Reports:**

- a. **Chair Report:** Jerry M. welcomed our new Finance Committee liaison, Corey Liebow. He also advised that we will be making a more concerted effort to reviewing committee Action Items, so everyone is aware of the status of our tasks.
- b. **Vice Chair Report:** Ward S. reported that he and Jerry M. worked on a document that we will be discussing in agenda Item 5 to ensure that our time together is as productive as we can make it.
- c. **Staff Lead Report:** Jon M. reported that Staff made a presentation to the Board about the Glacier Way Trailhead project during the January meeting. They concluded their “Neighborhood Stakeholders” engagements and some significant adjustments to the original project have been made. They will be going back to the Board at their February meeting where they will be looking for final design approval. Staff has also started the RFP for the Class 1 Trail Project, and they are working with the Town for cost sharing including TSSA-1 funds. Finally, they are awaiting final bids on the Downhill Ski Lodge Project, so no updates since our last meeting.
- d. **Board Liaison:** Don K. reported that there is a Special Member (evening) Forum, led by Staff, one week from today on Amenity Access and will cover “tenants,” (short-term, seasonal, and long-term visitors) which has/have been separated

from personal accompanied and unaccompanied guests. He also reported that the next regular Board meeting is on Feb. 23<sup>rd</sup> and the Member Survey results, including the Northwoods Campus Project feedback, the Glacier Way Trailhead Project, and the Capital Projects Policy update, including “strawman” schedules, are on the Agenda.

**e. FC & TOS Liaisons:**

- i. Corey L. reported that the FC has a new Chair, Joe Niedringhaus (replacing Cathy Ravano) and they are working on their 2024 Task List. As part of their Special Tasks, they are proposing that they work with the Board Sub-Committee on the Capital Projects Policy. He also advised if the LRPC would like any financial input on anything we are working on, please let them know and they can determine if it is within their purview.
- ii. Julie T. reported that they talked about the Glacier Way Trailhead Project at their last meeting and Jon M. has provided the update (above). Jon M. added a little more detail to the specifics of the project right now. Looking at 47 parking spots, which includes 4 ADA spots, and a bathroom. Still on track for a start and finish of the project the summer of 2024.

**4. Discussion/Information: LRPC Charter**

- a. Jerry M. provided an overview of the 8 Guiding principles and committee administration as provided in Resolution 2021-5. These documents can be found on the TDA website.

**5. Discussion with Possible Action: LRPC Guidelines**

- a. Jerry M. and Ward S. put together a committee document to help all understand our roles and responsibilities. The Guidelines Document includes guiding principles from and for:
  - i. TDA Resolution 2021-5
  - ii. LRPC Annual Tasks
  - iii. Special Tasks Working Groups
  - iv. Monthly Meetings
  - v. Committee Decision Process
- b. There was some discussion about the guideline around decision making. Ward S. stated that we as a committee have never had a discussion around decision making and this document attempts to provide guidelines for how we will handle decisions moving forward. In particular, it is recommended that the Chair will decide when a formal vote is appropriate or if items can be moved forward by consensus. Rob M. pointed out that we have discussed decision making, early on when our committee was formed, and the agreed-upon structure was by motion, second and vole. Ward S. clarified that our original structure is still in place but if a motion is made and the Chair does not feel it is “ready,” they can decide that a vote is not appropriate at that time.
- c. The committee came to consensus that overall, these are guidelines that they can adhere to. NOTE: the committee agreed on the guidelines contained within

the document, with some discussion around committee decision making but the document itself is not a formally approved committee document.

**6. Discussion with Possible Action: Northwoods Campus Report**

- a. Ward S. led a discussion on how we will move forward with completing the task to provide the Board with our Northwoods Campus Report.
  - i. Jon M. reported that the 2023 Survey questions analysis will be updated to the Board book by next Friday and open-ended questions data should be available by next week.
  - ii. Ward S. led a discussion on how to determine the Northwoods Campus Report content outline. He and Jerry M. put together three options, based on the feedback from previous meetings, for consideration. All committee members were given the opportunity to weigh-in on each outline. Consensus on any one particular outline was not reached. Some themes from the discussion include to not provide specific recommendation (e.g., we should add 8 pickleball courts) but rather “concepts” (e.g., the members would like more pickleball courts) based on identified issues and feedback, include the vision for the campus, include a section on project phasing/priorities, and identify specifically (e.g., member, staff, or committee) where data came from. All agreed that we need to be sure we don’t get ahead of ourselves and just provide concepts or conclusions based on the feedback we received. It was determined that Ward S. will review the notes he has been taking and come-up with what he thinks is an outline we can come to consensus on. It was recommended that he work with Laura L. and Denise G., since they are the two who have been working most closely on the outline.
  - iii. Create working groups: Keith W., Jerry M., and Denise G. will work with Jon M. and Lindsay H. on the analysis of the data from the Fall Member Survey, as it related to the NW Campus Project. Ward S., Laura L., and Denise G. will work on the next iteration of the report outline.

**7. Discussion: Action Item List Review**

- a. Jerry M. reviewed the Open Actions List.

**8. Discussion: Guest Comments**

- a. No Member Guests were recognized.

**9. Adjourn**

- a. The Chair adjourned the meeting at 4:07pm.