

# TDA LRPC AUGUST MEETING NOTES

**Meeting Date:** August 10, 2023, 2:30-4:30 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom

**Committee Members:**

Joe Balan	Denise Gauny (Minutes)	Jackie Ginley
Laura Lindgren	Rob McCray	Jerry Meek (Vice-Chair)
Dan Simmons (Chair)	Ward Sproat	Michael Sullivan
Mike Vivas	Keith Williams	Jon Mitchell (Staff Lead)
Beth Wang		

**Liaisons:** Julie Vietor (Finance), Julie Thornton (TOS), Don Koenes (Board)

**1. Call to order & acknowledge / welcome member guests.**

- a. The Chair called the meeting to order and recognized Liaisons Don K. and Julie T. No member guests were present. All Committee members except Mike V., Ward S., Jackie G., and Denise G. (who arrived at 2:45) were present. Liaison Julie V. was also present.

**2. Action – Approve Minutes of the July 13 meeting.**

- a. The Chair asked for comments and/or revisions; none were noted, and the minutes were approved without objection, as submitted.

**3. Discussion – Reports:**

- a. Chair Report:
  - i. Dan S. asked to revise the agenda order to move item 4B (Northwoods Campus/Clubhouse Report) to follow the Reports, and then cover item 5C (Discussion and Possible Recommendations on 2024 Staff Workplan) to accommodate two committee members' time constraints. No objections were noted.
  - ii. Dan S. reported that the Board reviewed our recommendations on the Capitol Projects Plan today during the Finance meeting and had a robust discussion around them. Board decisions on our recommendations will come out during the Budget process.
- b. Vice Chair Report: Jerry M. expanded on the specifics of the Board discussion around our recommendations:
  - i. It was clarified that for the Class 1 Bike Trail, no funds are being requested from TDA as it is expected that TSSA-1 funds will be used but resources from TDA will be required to provide input into the plan. Later in the meeting, Jon M. clarified that at this point it is expected that TSSA-1 funds will be used but, in the future, more funding discussions will need to take place as this will be a very expensive project.
  - ii. For our Traffic Calming recommendation, it was acknowledged that the Town of Truckee has responsibilities for the roads and traffic, but that we should be the "squeaky wheel" to ensure the Town knows that TDA

considers this a priority. Further, we do not believe TSSA-1 funds should be use but rather use General Funds.

- iii. It seemed that there was also good support for our recommendation to increase bike parking at all amenities.
  - iv. Jerry M. also reported that the Board has requested that the LRPC prepared a presentation on our NW Campus Planning for the December meeting.
  - v. Jerry M. thanked the volunteers (Ward S., Denise G., Jackie G., and Laura L.) for their work at the Cardboard Regatta Outreach effort.
  - vi. Jerry M. also reported that Elements will be presenting checks to the TDA Giving Fund this week.
- c. Staff Lead Report: Jon M. reported that they continue to get feedback from our Outreach efforts via the webpage and they are tracking all comments in a spreadsheet. He and Lindsay will make the comments available to this committee. Most of the comments continue to be around Pickleball. He also reported that his team is working on updating the Reserve/Replacement Study and Capitol Projects Plans in advance of our Budget cycle.
- d. Board Liaison: Don K. talked about the announcement of David M (our GM's) resignation. They are working on an interim plan in order to keep all the balls in the air while searching for a replacement. He also reported that the Downhill Ski Lodge project has been moved from the Town Planning Commission's August meeting to September.

#### 4. Discussion – Reports on Northwood Planning

- a. Northwoods Campus/Clubhouse Report:
  - i. Dan S. reported that we have a working group of Laura L., Denise G., Rob M., Jackie G, and Dan S. who will be spearheading the effort to get the report ready for review by this committee and for a Dec./Jan. presentation to the Board.
  - ii. Laura L. reported that the outline of the report is mostly complete, and we really just need to incorporate member feedback. Some common themes from our member feedback around the Clubhouse (so far) continue to focus on better/expanded common area and meeting rooms and a coffee shop. For the campus at large, member feedback continues to focus on keeping the components we already have (pool, POTH, playground, Bocce, etc.) but make them better. Laura L. sent the current outline to this committee and if anyone has any questions or comments, let her know. There was some discussion about the wisdom of engaging a consultant (for this project) in 2024 given everything else going on and the delay with the DSL project. There were mixed comments, but the overall consensus is that we keep moving on our work, no matter what, until we receive different Board direction. Jerry M. pointed out that not only will our member outreach help shape our Campus Report, but it will also help inform the fall member survey. TDA will incorporate a few

questions about the Campus and getting member feedback now will help us hone-in on questions for that survey.

**5. Discussion with possible Action: 2024 Staff Workplan**

- a. Recommend that our committee recommendations for the Class One Trail Planning, and Traffic Calming, be included in the Staff's 2024 Annual Workplan (strategic initiatives 4.1(c), 5.2 and 5.2(d)). Before the discussion, the Chair called to move the recommendation; Laura L. so moved, Rob M., second. Dan S. led a discussion on the motion. He opened with some clarification on why we are even having this discussion since we already have recommended that these items be included as priorities on the 2024 Capitol Project Plan. In case these projects are not included in that Plan, we as a committee believe strongly that they should be 2024 priorities so as a way of keeping these in the forefront, we will recommend that they be added to Staff's 2024 Work Plan. Side note: Don K. clarified that it is the Association's Work Plan that Staff and others will be executing on. There was clarification that we are recommending that Staff make these two items a priority and start working with the Town in 2024. Laura L. also provided some background and clarification of what "traffic calming" is all about. It was clarified that even though we are recommending these for the Association's Work Plan, it would not necessarily change this committee's 2024 Work Plan unless we are given Board direction to incorporate them in support of Staff. The Chair called for a vote on the motion; the committee approved unanimously.

**6. Discussion – NW Campus Outreach Update**

- a. Jerry M. thanked the committee members for their good work on the Outreach efforts completed and he reviewed the list of upcoming events. Our next event is "Music by the Meadow" on August 19, "Down the Rabbit Hole" will be playing and Dan S. has volunteered but he could use some help. Denise G. agreed to help. After that, we will have an Outreach at the Ryder Cup golf tournament. Keith W. will be volunteering, and Michael S. agreed to help. Our last formal event will be on Sept. 2<sup>nd</sup> at the Wild West Fest; Jerry M. and Denise G. have already volunteered but we could always use more help. It was clarified that if committee members want to do informal outreaches, they are welcome to do so anytime. Just let Denise G. know when you are doing the outreach and she will get you survey forms.
- b. Jerry M. reported that he is working with Lindsay on getting our project overview posters/easels set-up in the NW Clubhouse; hopefully that will happen soon.

**7. Discussion with possible Action – 2024 Budget**

- a. Dan S. reviewed the 2024 Budget schedule. Operating Budget will be reviewed on Sept. 14<sup>th</sup> and the Capitol Budget on Sept. 28<sup>th</sup>. He encourages all committee members to attend budget meetings.

- b. Additions to Capital List Recommendations (if any). Joe B. recommended that we add an Ice Rink to the Capitol Projects list. There was some discussion around where it could be placed and possibly rent one for a season to see how it goes. It was decided to differ the conversation for a future recommendation and possibly discuss it in conjunction with an amenity update project.
8. **Action — Revise and Accept the Current State Report/Overview**
  - a. Dan S. introduced a motion to change the name of the “Current State Report” to “Current State Informational Overview” and to accept the report as written for committee work. The Chair called for the motion; Keith W. moved, Beth W. second. Dan S. led the discussion by letting us know that Keith W., Rob M., and Dan S. have received, reviewed, and incorporated Staff report comments, which was the final step in completing this iteration of the report. There was some discussion around the audience and purpose of the report. Joe B. and Denise G. stated that the purpose of the report was characterized as a tool for the committee to set a baseline for our committee to help prepare the future state and never was intended to be published to the membership, which some committee members think should happen. Michael S. was concerned about the limited data points used to “draw conclusions,” adjectives that appear to be opinions and other issues, so he does not support accepting the report as written. Michael S. will send his complete list of examples to Dan S. Rob M. expressed his opinion that if this document is good enough for the committee, then it should be good enough to publish to the membership. There was continued discussion around whether the document should be shared outside of this committee. The Chair called the original motion (to change the name of the “Current State Report” to “Current State Informational Overview” and to accept the report as written for committee work); there was one “no” (Michael S.). Motion passes.
9. **Discussion with possible Action on Next Steps**
  - a. Action Items List Review. Jerry M. led us through a review of our Open Action Items List. Committee members should review the Action Items on a regular basis and send updates to Jerry. All agreed that the list is good, and we should continue with it. There was a discussion around Action Item #7. It is listed as complete, but no one has received the “User Guide” (which explains the relationship between the various funds). Jon M. agreed that this item is not complete, and we will change the status from complete to open.
  - b. Future Meeting Actions. Dan S. shared his thoughts on what should be included in our September agenda. He thinks it would be a good time to focus on Trout Creek and ACAC overlaps (w/NW Campus) and do a “deep dive” on Trout Creek. There was some discussion about making sure we continue to focus on Northwoods and get our Northwoods Report draft ready to review in September. We discussed that we already have the overlap information that Staff provided and we can incorporate that and add the summer member

outreach information into the report and produce a first draft to review in September. Keith W. stated that he can do the analysis of the member input (like he did with past survey data) the first week in September, in advance of our meeting. We also agreed that we should start the Sept. meeting with a review of our "List of 5s" to make sure we look at our NW Campus Report through that lens and then review the draft report for committee input. All agreed that this is a good direction for our September meeting.

### **10. Member Guest Comments**

- a. No member guest comments were recognized.

### **11. Adjourn**

- a. The Chair adjourned the meeting at 4:30pm.