

## Election Committee Minutes

Date: 4/15/24, 10:00am – 12:58pm

Attendees for the entire meeting: Steve Meyers, Bette Rohrback, Charlene Simmons, Min Yi, Patricia West

Attendees for part of the meeting: Lindsay Hogan, Carlynne Fajkos, Annie Rosenfeld

### Review applications from candidates and member advocates

- As of 10:00 am deadline, there were 3 candidate applications: Yunhee Yoo, Denise Gauny, and Jay Wertheim.
- Jeff Bonzon stipulated that he would withdraw his member advocate application if no one else applied to be a member advocate. As of 10:00 am deadline, no other member advocate application was submitted. Therefore, Bonzon's application was withdrawn, and he was informed of that via email by Patty.

### Conduct a blind drawing

- Steve drew the names and Patty acted as the unbiased observer. Here is the result of randomized drawing: Yunhee Yoo, Denise Gauny, and Jay P. Wertheim. This order of names will be used for all election related communication.

### Call Candidates and inform them of the Candidate Information Forum

- Steve called Yunhee; Min called Denise; and Charlene called Jay.
- All of them were reminded of the upcoming key dates (Candidate Information Forum, deadline for director election statement, and Director Election Forum). They all agreed to attend the Candidate Information Forum. The candidates will be notified of the topics to cover at the Director Election Forum in advance.
- Steve will prepare opening and closing statements for the Information Forum.
- Patty will draw up an agenda for the Information Forum where 1 hour will be devoted to the committees and the next hour devoted to the TD staff from various departments. It will be held from 1pm to 3pm on 4/17/24.

### Notification of candidate list during today's meeting

- Patty composed the email to the Board directors regarding the final list of candidates and withdrawal of one member advocate. The list of names appeared according to the randomized drawing. The Board was also informed that EC committee members spoke with each of the 3 candidates over the phone. After the content of the email was approved by the EC, it was sent to the Board and cc to Inspector of Election, Brent.
- Working with Lindsay and Carlynne, the announcement of the candidates was sent to all the members via email blast. This email blast also included key dates and the reminder about submitting topics for the Director Election Forum.
- The candidates will receive an email, reminding them of the required specifications of the Director Election Statement. They will also be informed of who will be attending the Information Forum to answer any questions from them. There will not be any presentation made by the committees or the staff. The candidates will be told that this is purely a Q&A session for their benefit.

#### Discuss voter packet

- Steve previewed the Notice of Annual Membership Meeting and Board of Directors Election and made appropriate corrections related to dates. Other minor changes were made during the review. The meeting will be live-streamed; so it won't be via Zoom. Information regarding the locked box was included. Since there is only one position open, members will be advised to vote for ONE director. This paragraph will have to change if more than one director position is open in the future.
- This Notice will be sent to the Inspector of Election, Brent, for review.

#### May issue of TD News

- Reviewed Roadmap. We deleted reference to member advocates since there will be none.

#### June issue of TD News

- In lieu of side-by-side comparison chart, all three candidates will be listed with their pictures. Bette suggested having the candidates prepare a "closing statement" and include them with their photos. However, this was rejected after discussing the legal issues involved.
- Educate members that HOA elections are tightly regulated by laws.
- Educate members about the voting process and key deadlines.
- Steve will draft the content and send it to all the EC members. This will be finalized on 5/7/24 to meet the publishing deadline of 5/10.