



**TDGF Committee Meeting – April 8, 2024 – 3:00 to 5:00 p.m.
Meeting Minutes for Review**

The meeting was called to order at 3:00 p.m. by Chair, Nan Meek.

Attendance: A quorum was established with committee members present by zoom: Marcia Argyris, Carla Brown, Diane Campbell, Monika De Martini, Nan Meek, Toni Moore, Betsy Noonan and Karen Stine. Also present by zoom were emeritus member Suzanne Sullivan, board liaison Benjamin Levine, staff liaison Patricia West and guest Denise Gauny. Absent: committee member Fred Hertlein.

Chair Updates - Nan

- Minutes from the March 11, 2024 meeting were approved.
- Committee Playbook (formerly Handbook): Nan distributed seven documents for committee members' review and requested their edits prior to the May meeting.
 - Additional sections will be distributed as they are completed.
 - 2024 Calendar – Nan requested that Carla and Diane add specific dates for the grant and scholarship selection processes.
 - Recruitment, onboarding, and succession planning: New draft was included.
- TDA – A meeting was held on March 28, 2024, with Annie (General Manager) and Lindsay (Communications) to discuss ways to better communicate with members and donors. Discussion included the use of weekly tiles with links to various topics and the production and distribution of a GF quarterly newsletter.
- TTCF – A meeting was held with TTCF and TDGFC on April 2, 2024, to discuss communications and fundraising plans.
- The committee budget will be a topic for the May meeting.

**Vice Chair Updates – Marcia
Financial Report**

- TTCF account balances are as follows:
 - \$145,399 Main Account
 - \$ 33,218 Traditional Scholarship Account
 - \$707,370 Impact Scholarship

Donor Relations

- The Donor Celebration event is set for Thursday, June 27, 2024 from 4:30 to 6:00 p.m. at the Lodge. The presentations will feature Clean Up the Cayes, the Truckee School of Music, and two Impact students. A save the date flyer will go out to all those who made donations in 2023.
- The 2023 Donor Report will be on the TD website, and a print version will be mailed to donors who gave \$100 or more. TD Comdep recommended a graphics contractor.

Subcommittee Updates

Grants – Carla

- Carla talked about the creation of TDGF banners for specific non-profits including Clean Up the Cayes, Truckee School of Music and SLOW Food. We discussed options for how and where they

would be displayed. As the details come together, Nan and Patty will communicate the plan to the appropriate TD staff and/or Board members.

Scholarships – Diane

- Diane, Monika, Marcia and Toni are busy reviewing applications. The TTCF review group will hold decision making meetings at the end of April or early May.
- Diane also reported that the application stories are amazing, and that one of the students that she coaches recently contacted her to share that he was accepted at CSU Sacramento and will be transferring there from Sierra Community College in the fall. This is a very hardworking and diligent young man who Diane is very proud of.

Fundraising – Nan

- Nan, Betsy and Fred will meet soon to plan the Summer Dog Mayor Campaign. Last year's Dog Mayor, Sierra, will help out as "Spokes-Dog" for various communications.

Communications – Nan

- Communications topics were covered during the Chair Updates.

Website Update – Toni

- Toni has completed several webpage updates and forwarded them to Nan for edits.

New Business/Other

- There being no further business, the meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Toni Moore

Next Meeting: Monday, May 13, 2024 at 3:00 p.m. in Mezzanine Conference Room and by zoom.