

# TDA LRPC MAY MEETING NOTES

**Date and Time:** May 9, 2024, 2:00-4:00 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom.

**Committee Members:**

Denise Gauny (Minutes)	Jackie Ginley	Laura Lundgren
Rob McCray	Jerry Meek (Chair)	Brian Renehan
Dan Simmons	Ward Sproat (vice-chair)	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

**Liaisons:** Corey Leibow (Finance), Julie Thornton (TOS), Don Koenes (Board)

**1. Call to order & acknowledge / welcome member guests:**

- a. The Chair called the meeting to order at 2:04pm.
- b. All committee members except Dan S., Mike V., Beth W., and Joe V. (who joined at 2:50) were present. Liaisons Julie T. and Corey L. were present. Liaison Don K. joined later.
- c. The Chair recognized guests, Justin Mallery, TD's new Finance Director, and Cathy Ravano, FC member.

**2. Action: Approve Minutes of the April 11, 2024, meeting.**

- a. The Chair called for additions or changes to the final version of the April meeting notes. None were noted. The notes were approved without exception.

**3. Discussion: Reports:**

- a. **Chair:** Jerry M. thanked Annie R. and others for getting volunteer committee members two tickets to the Summer on the Green concert over the 4<sup>th</sup> of July holiday weekend. He also reported that our committee will have a table at TD's Annual Meeting + BBQ. He is looking for volunteers to "man" the table. We'll discuss further at our meeting in June.
- b. **Vice Chair:** Ward S. will provide his report as we review Agenda Item 4.
- c. **Staff Lead:** Jon M. reported that it is the time of the year where we are closing-up winter operations and ramping-up for summer operations. The Ski Lodge project has started, and the old building has been demolished. We were delayed on the Golf Cart Replacement Project because of the two feet of snow we received last week; hoping to start next week. The Marina Deck Expansion Project has been pushed to the Fall. Bid request for the Glacier Way Parking Expansion Project were sent-out today. Planning on going to the Board in June for final approval of Glacier Way and Marina Deck projects. There are also a few Replacement Reserve projects happening now, e.g., fixing pavers at the Tennis Center. In the midst of replacing the pavers, they learned that the foundation under the tennis center building is in desperate need of repairs so they will be starting a 5-year fix project. There was a question if we are "actively" tracking these sorts of "unplanned" projects,

just to keep amenities usable. There is no “emergency repair” fund perse, however, if the item is already on the Reserve Replacement Study, they will accelerate the project timing. Or, if it is not on the Reserve Study, they will ask for emergency funds as they did last year after many necessary replacement projects after the extraordinary snowfall. Jon M. also reported that TD got approval from the Town to allow an alternative use of our TSSA-1 funds for an emergency egress alternatives analysis and the Town will include this use in their 24/25 Budget. With the approval, we may be able to begin work on that analysis as soon as this summer.

d. **Board Liaison:** Don K. had not joined the meeting yet.

e. **Liaisons:**

- i. Denise G. reported that at the last Finance Committee, they spent the majority of their time reviewing the March financials, which were outstanding. They also completed the Audit and the Annual Report has been published. We also hired a new Director of Finance, Justin Malley, who is in attendance today.
- ii. For TOS, Laura L. reported that they are working on updating the Land Management Plan. They are also planning a series of Trails and Open Space Stewardship Days. The Tahoe Donner led Class 1 Trail Project is underway, partially supported by TSSA-1 funds.

#### **4. Discussion: Northwoods Report Generation LRPC Member feedback to Section Leaders.**

- a. Ward S. reminded the committee that the purpose of this discussion is to give each LRPC member 5 minutes of to provide feedback to the section leaders. Each member was called on and feedback was provided.
- b. The next steps are that all members should send their written feedback to the section leads by 5/17. Section leads will incorporate the feedback and send their revised draft to Ward by 5/31. Ward S. will send the revised, integrated draft to committee members by 6/6. We will use our June meeting for the second round of committee discussion.
- c. Jon M. added that as we progress to the final version of the report, keep the audience in mind. This is a report to the board with the specific use to inform the project management of the membership and staff wants and needs of the campus.

#### **5. Discussion: Special Task List Item #3 – Member input to Long Range Capital Plan.**

- a. Jerry M. led a discussion about this special task to review the Capital Projects Plans from the lens of the member input from the 2023 Member Survey. This task has a May/June timeframe, so we need to get started on it.
- b. Since we already have the survey data, Jerry M. will work with Keith W. to parse the data as a starting point. Jerry M. will reach out to other committee members as needed.

### **6. Discussion: Action Items List**

- a. Jerry M. reviewed the Action Items List. Two action items related to the Special Task #3 (Agenda Item 5, above) were added to the list.

### **7. Discussion: Guest Comments**

- a. The Chair asked for member guest comments. Cathy R. commented that she thought it was an interesting discussion around the NW Campus Report.

### **8. Adjourn**

- a. The Chair adjourned the meeting at 3:40pm.