

Election Committee Minutes-February 1, 2022

Members Present: Nan Carnal, Steve Meyers, Maureen Warmerdam^[11]_[SEP]

Staff Present: Patricia West, Joe Reeder, Ali Dickson, and
Annie Rosenfeld via Zoom

The meeting convened at 2:00pm

No member comments

Board report from Patricia: The Board approved Maureen's application for membership on the committee, the appointment of Brent Colinson as the 2022 Inspector of Elections and approved engaging the accounting firm, Barnard Vogler, to receive election ballots and supervise ballot counting.

Candidate Packet Review: The candidate packet was reviewed by all and edits were made to update it.

TD News article for March 2022: Joe and Steve reviewed the content of the article, Several edits were made. Joe will confer with Lindsay to clarify whether campaign postings on a weekly basis will be supported on candidate webpages; pending this information, further editing of the Candidate Webpages section may be required. Final copy will be sent to EC members for final review and the article will be submitted by Feb. 10, 2022.

Communication Plan: Joe and Ali showed the committee the plan for communicating election information via emails, articles & e-blasts for the entire election timeline. This was reviewed and approved.

Run for the Board FAQs: We reviewed the previous years FAQs and determined that we will keep these for this year as well. A paragraph on campaign support via Tahoe Donner hosted candidate web pages, news articles, e-blasts and EC sponsored election events was added to the FAQs.

Election page information. These documents were reviewed and updated

EC Sponsored Member Engagement Events. A brief discussion proceeded on how to handle planning and orchestration of Candidates Night (May 28) and the Meet and Greet session (June 4)

EC Mailbox Monitoring: The committee members decided that we would alternate weeks for monitoring the mailbox, Nan will fill in the calendar with the weekly assignments.

The meeting adjourned at 4:00pm. Next meeting will be Tuesday March 1st, 2-4 pm, in the Mezzanine room and via Zoom.

Task List

1. Nan and Patricia will finalize the Candidate Packet and send to EC members for final review.
2. Steve will incorporate final edits and send the March TDNews article to EC members for final review, then submit to Joe and Ali.
3. Joe will finalize the "Run for the Board" FAQ's and will post this week
4. Joe will review all Elections Page documents on the Tahoe Donner website; (the EC reviewed and made additions to the top level only)
5. Nan will complete the Mailbox monitoring assignment calendar