

## **Election Committee Minutes – April 5, 2022**

**Members Present:** Nan Carnal, Charlene Simmons, Steve Meyers, Maureen Warmerdam, Bette Rohrback

**Staff Present:** Patricia West, Joe Reeder, Lindsay Hogan, Ali Dickson

The meeting convened at 2:05 pm. There were no member comments.

### **Election Committee Mailbox Monitoring**

Candidate forms for the 2022 Board election are now being downloaded (25 as of today) and two have been submitted. Bette will write a standard acceptance statement and Patricia will send after a submittal is reviewed for completeness.

### **April 22 Election Committee meeting**

The Committee discussed procedures for the April 22 closed meeting, at which time final candidate submissions are required (by 10 am). All committee members will be present to review submissions for completeness, including verification by Accounting of eligibility, and to call confirmed candidates. A drawing by a neutral party will be held to determine candidate ballot order. The Board and Inspector of Elections will be formally notified of the candidate slate on April 22 and Tahoe Donner members on April 23, by email.

### **Virtual Candidates Night, May 28, 6-9 pm**

The Committee discussed logistics for this event with staff. Senior Tahoe Donner staff and all committee chairs will be present. The meeting will be held by Zoom, with questions from candidates taken in the order that they are on the ballot. The Inspector of Elections will be the moderator.

### **Document Review and Election Timeframe**

The Committee examined and revised the draft Voter packet and discussed timeframes and responsibilities for verifying the voter list, and ballot printing, review, and mailing.

### **Candidates' Night Forum, June 4**

May 20 is the last day for Members to submit topics for candidates to address at the Candidates Virtual Meet and Greet Night. The Election Committee will organize topics at its May 23 meeting and finalize the format at its regular May 31 meeting. The Inspector of Elections will moderate.

The meeting adjourned at 4:02 pm.