

## **Election Committee Minutes – December 5, 2023**

**Members Present:** Nan Carnal, Charlene Simmons, Steve Meyers, Min Yi, Bette Rohrback

**Staff Present:** Patricia West, Lindsay Hogan, Carlyne Fajkos

The meeting convened at 2:02 pm. There were no member comments.

Nan Carnal was thanked for her years of service on the TD Elections Committee. She will continue to advise the Committee.

### **Communication Plan for 2024 Election**

The Committee discussed the 2024 member election communication plan with Tahoe Donner Communications staff.

- The TD News deadline for January is next week. There will be an information item alerting members that a January 12, 2024, mailing will be sent by TD via first class mail. It will contain information regarding deadlines for the 2024 election for the Board of Directors, as required by state law. These include the deadline for submitting candidate applications, the number of positions at issue, the manner in which applications can be submitted, and that uncontested candidates can be seated by acclamation.
- A second letter to TD members will be sent on April 1, as required by state law, with the above information and the names of any candidates submitted at that point. The Committee will provide text to Patty West, who will send it to Lindsay Hogan. There is a 3 day turn around window at the printer.
- Election articles will be in TD News throughout the Spring.
- The FAQs on the TD website will be updated by Communications to reflect the new election cycle dates and other information.

### **Election Committee Officers**

Bette Rohrback moved that Steve Meyers be elected as Chair and Charlene Simmons as Vice Chair, seconded by Nan Carnal. The Committee unanimously agreed.

### **2024 Election Timeline**

The final timeline will be submitted for Board Approval at their January 26, 2024 meeting.