

TDA LRPC APRIL MEETING NOTES

Meeting Date and time: April 11, 2024, 2:00-4:00 PM

Location: The Mezzanine Room at the Northwoods Clubhouse and Zoom.

Committee Members:

Denise Gauny (Minutes)	Jackie Ginley	Laura Lundgren
Rob McCray	Jerry Meek (Chair)	Brian Renehan
Dan Simmons	Ward Sproat (vice-chair)	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

Liaisons: Corey Leibow (Finance), Julie Thornton (TOS), Don Koenes (Board)

1. Call to order & acknowledge / welcome member guests

- a. The Chair called the meeting to order at 2:01pm. All committee members except Mike V., Joe V., and Jackie G. (who joined later in the meeting) were present. All liaisons were present. The Chair recognized member guest, Mary Bean, and TDA GM, Annie Rosenfeld.

2. Action: Approve Minutes of the March 14, 2024, regular meeting

- a. The Chair asked for comments or changes to the minutes; none were noted. The minutes were approved without objection.

3. Discussion: Reports:

- a. **Chair Report.** Jerry M. advised that there is an effort being led by Denise G. to define the Roles and Responsibilities of the committee liaisons. He will add this as an action item and Denise G. will provide updates.
- b. **Vice Chair:** Ward S. had no report because what he has been working on will be covered in agenda item 4.
- c. **Staff Lead: Jon M.** reported that:
 - i. TDA is under contract with SierraCon to begin construction of the DHSL on May 1st. Work to begin clearing the site will begin immediately because the Ski Area is now closed for the season.
 - ii. The Board approved the project and funding for the Cart Path Replacement Project which will begin on May 1st (most of the cart paths are already clear of snow).
 - iii. The Glacier Way Parking Lot Improvement Project is progressing. Expecting to submit final plans to the Town in the next two weeks.
 - iv. Staff continues working with the Town on the Class 1 Trail and are anticipating providing a Scope Of Work to secure a Planning Consultant in the coming weeks.
 - v. Annie R. added that during the March TDA general meeting, the Town provided an update to the Board on the TSSA-1 Fund planned usage for the 24/25 FY. The Board has requested Staff to prepare a letter to the Town to add “traffic calming” as an accepted use of the funds.

- vi. Jon M. reported that the Capital Funds Policy working group is making good progress on their recommendations to the Board.
- vii. Staff will be presenting an update on the Marina Deck Expansion Project at the April Regular TDA Board meeting.
- viii. Finally, Jon M. reported the Sierra/Truckee Watershed Counsel will be making a presentation on the Eure Valley Restoration Project at the April Regular TDA Board meeting. They are hoping to start work this summer.
- ix. A question was asked about tree removal that is in process. Jon M. reported that we are spending about \$500K on a tree thinning project in our common areas to help with firefighting (flame retardant drops) efforts.

d. Board Liaison: Don K.:

- i. Reiterated the hiring of Annie R. as the new GM for TDA and she has “hit the ground running” and the Board is very pleased with their decision. He also reported that he has 2 ½ months left on the BOD and during that time they will be focusing on member value, Amenity Access Policy updates (including more Member Forums), and forest health and fire safety.
- ii. Annie R. added that hot off the press, several community stakeholders, including TDA, Martis Camp, Truckee Tahoe Fire, and Cal Fire, applied for a large grant and the group was just awarded a \$7MM Cal Fire grant for fuels reduction and modification. TDA will receive \$545K of those funds to work on fuels reduction on the south side of our property, where most of the fires come up. The rest of the funds will be divided among our community, including a large portion going to a major fuels reduction project on the east corridor of North Hwy 89.

e. Committee Liaisons:

- i. Finance: Corey L. reported that the FC committee spent a significant amount of time analyzing both the process and findings of the TDA Annual Financials Audit. They were pleased that the audit findings were outstanding, with no significant findings and gave kudos to our TDA Finance team.
- ii. TOS: Laura L. provided the update that the TOS has been working on revising the 2016 Land Management Plan. That plan is more focused on managing “what we have now” v. plans for future land management. More to come as they progress through the process.

4. Discussion: Northwoods Report Generation Responsibilities (section leads will report on where they are and what help they need to move forward).

- a. **Section 1 (Introduction):** Ward S. advised that he has drafted the introduction and not planning on doing any more work until we get to the next iteration of the report.

- b. **Section 2 (NWC Overview):** Rob M. reported that he considers this section to be mostly complete unless there are factual errors that he should be made aware of. He also thinks that overall, it would be good if we could include some visuals of the campus to give the readers a sense of the space opportunities and limitations.
- c. **Section 3 (Assessment of Current State):** Denise G. reported that working with Keith W. and Laura L, this section is in pretty good shape, and we aren't in need of additional help. Keith W. thinks we could use more work on including member prioritization. Denise R. clarified that we agreed that member prioritization would be included in section 4 and that is why we did not include that in our section. However, if the group wants that in this section, we can include some summary information.
- d. There was some discussion about the overall importance of some of the specific NW campus components (POTH, tennis, bocce, etc.) that did not rank as high (from the Fall Member Survey) as other amenities within the entire association. For example, member ranking of the importance of POTH was much lower (overall) than Trails and Open Spaces. The committee will decide if we should include some verbiage around these types of disparities.
- e. **Section 4 (Key Topics for Consideration for the Future of the NWC to be addressed by the Board and TD Management/Consultants):** Jerry W. reported that their group decided to wait until Section 3 was developed before they started. They have worked on their section for about a week and will continue to refine it as more concepts and member priorities surface. The committee provided several suggestions, which the group will take into consideration. Further, much of this section's information will be included in Appendices.
- f. **Section 5 (Next Steps for NWC Planning):** Ward S. advised that he has drafted this section and not planning on doing any more work until we get to the next iteration of the report.

5. Discussion: Northwoods Report Generation Next Steps

- a. Ward S. reviewed the milestones, with dates, to get the report ready for approval in our July meeting. The next iterations of the draft sections are due to Ward by 4/19 for full committee review and comments at our May meeting.
- b. Don K. added that the Board would welcome a recommendation for a vision statement for the NW Campus, included in this report. Rob M. and Laura L. volunteered to take a stab at creating a Vision Statement.
- c. We discussed when Staff can review the Staff and Management Input section(s). We agreed that those sections should be ready by June 6th to meet our July timeframe for committee approval.

6. Discussion: Succession Planning (Revised 2024 Task List)

- a. Jerry M. reviewed the current member term expiration dates. Keith W., Mike V., Rob M., and Jerry M. are reaching the end of their 3-year terms. Jerry is

planning on continuing. Jerry will reach out to Keith and Rob, and Denise G. will reach out to Mike V. to determine if they wish to continue or term-out.

- b. There was a discussion about if we must have 12 members or should it be OK to have less (our Charter allows for less). We should discuss handling fewer members if that situation arises.

7. Action Items List

- a. Jerry M. reviewed our Open Action Items list; three items were added from this meeting.

8. Member Guest Comments

- a. No member guests were recognized.

9. Adjourn

- a. The Chair adjourned the meeting at 4pm.