

TDA LRPC JUNE MEETING NOTES

Meeting Date and Time: June 13, 2024, 2:00-4:00 PM

Location: The Mezzanine Room at the Northwoods Clubhouse and Zoom

Committee Members:

Denise Gauny (Minutes)	Jackie Ginley	Laura Lundgren
Rob McCray	Jerry Meek (Chair)	Brian Renehan
Dan Simmons	Ward Sproat (vice-chair)	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

Liaisons: Corey Leibow (Finance), Julie Thornton (TOS), Don Koenes (Board)

1. Call to order & acknowledge / welcome member guests

- a. The Chair called the meeting to order at 2:02pm. All committee members were present except Jackie G., Mike V, and Denise G. (who joined 5 minutes late). Liaisons Don K. and Julie T. were present. Our Staff Lead, Jon M. was not present (PTO). The Chair also recognized guests Cathy Ravano, Annie Rosenfeld, and Mary Bean.

2. Action – Approve Minutes of the May 9 meeting

- a. The Chair called for changes/corrections to the minutes; none were noted. The minutes were approved by consensus.

3. Discussion – Reports:

- a. **Chair:** Jerry M. recognized and thanked our Board Liaison, Don K. who will be leaving the Board after the upcoming Board Director election. Jerry also recognized Keith for his work in evaluating the 2023 survey data for the Northwoods Campus report and member capital project feedback.
- b. **Vice Chair:** Ward S. deferred his report to Agenda Item #4.
- c. **Staff Lead:** Annie R (for Jon M.) reported that the DHSL project is on time and on budget. They are expecting to have the structure dried-in by Dec/Jan. Golf Course Cart Path Replacement project is underway, and they are expecting to complete the front nine by next week. The Marina Deck Expansion, Glacier Way Parking Expansion, and the Maintenance Yard Improvement projects will all be presented at the 6/28 Board meeting for final approval. The Team has also started the 2025 Budget process. There was also some discussion about the trail signage project, which includes about 100 new signs of different sizes and purposes, and the tree thinning project; both projects are currently in process.
- d. **Board Liaison:** Don K. said he feels that he is on his “Farewell Tour” as he will be leaving the Board at the end of this month. He has been involved in many aspects of project planning as part of the GPC, and now Staff handles most of those activities. Now, this committee (the successor to the GPC) is focusing on long-term planning, which is a better use of the committee for our members. He ended with a Thank You for work on this committee.

e. TOS & FC Liaisons:

- i. For the FC, Cathy R. reported that most of their last meeting was spent reviewing the Financials which are rebounding nicely after the slow start in January.
- ii. For TOS, Laura L. reported that they continue to work on revising the 2016 Land Management Report. There are also many summer activities such as tree trimming education and wildflower walks that are starting soon. She also gave an update on the Glacier Way Parking Lot project that will be reviewed at the next Board meeting.

4. Discussion – Northwoods Report Generation LRPC Member feedback to Section Leaders

- a. Each committee member gave feedback on the report. Ward S. captured major themes to be reviewed by our next meeting:
 - i. There was disagreement on the level of detail in Section III, including removing/paring down the methodology portion.
 - ii. It was not clear to the committee where the “Top 10” List in Section IV came from so it needs work.
 - iii. No consensus on the Vision Statement.
 - iv. Possibly add verbiage about Pizza on the Hill and its relative importance compared to other amenities throughout the Association.
 - v. The need for an Executive Summary.
- b. Annie R. reported that Staff is currently reviewing the report and will provide feedback to Jon M. by the already agreed upon deadline.
- c. Committee feedback should be forwarded to the Section Lead Authors by 6/21. Section Lead Authors to send their updated drafts to Ward S. by 6/24. Ward S. will assimilate the updates into the next report draft and distribute to the full committee for review and planned approval at our 7/11 meeting.

5. Discussion – Special Task List Item #3 – Member input to Long Range Capital Plan

- a. Jerry M. reported that he, Ward S., Keith W., Jackie G., and Jon M. have been reviewing the Special Task to determine the deliverable. The goal of the Special Task is to ensure that the Member Survey and the Capital Projects List are aligned. To accomplish this, they determined that the two deliverables are:
 - i. A Capital Project List that includes all “member projects” (as determined by the 2023 Fall Survey).
 - ii. A prioritization list of all non-discretionary projects based on member input.

6. Discussion – LRPC Meeting Agendas

- a. Jerry M. reviewed what we have accomplished year to date and proposed agendas for July – December. It was determined to delay Special Task #4 to the fall.

7. Discussion – Action Items List

- a. Jerry M. review and updated the Action Item List.

8. Discussion – Round Table

- a. The Chair called for roundtable comments; none were noted.

9. Adjourn

- a. The Chair adjourned the meeting at 3:53pm.