

# TDA LRPC JULY MEETING NOTES

**Meeting Date and Time:** July 11, 2024, 2:00-4:00 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom

**Committee Members:**

Jackie Ginley	Laura Lundgren	
Rob McCray	Jerry Meek (Chair)	Brian Renehan
Dan Simmons	Ward Sproat (vice-chair)	Joe Veni
Mike Vivas	Beth Wang	Keith Williams
Jon Mitchell (Staff Lead)		

**Liaisons:** Corey Leibow (Finance), Julie Thornton (TOS), Benjamin Levine (Board)

**1. Call to order & acknowledge / welcome member guests**

- a. The Chair called the meeting to order at 2:02pm. All committee members were present except Mike. Liaisons Jon M, Benjamin Land J., and Julie T. were present. The Chair also recognized guests Cathy Ravano, Annie Rosenfeld, and Min Yee.

**2. Action – Approve Minutes of the June13 meeting**

- a. The Chair called for changes/corrections to the minutes; none were noted. The minutes were approved by consensus.

**3. Discussion – Reports:**

- a. **Chair:** Jerry recognized and thanked Denise for her work on the LRPC and welcomed Benjamin as our new board liaison.
- b. **Vice Chair:** Ward deferred his report to Agenda Item #5.
- c. **Staff Lead:** Jon reported that the DHSL project is on time and on budget. Golf Course Cart Path Replacement project complete. The Marina Deck Expansion, Glacier Way Parking Expansion, and the fuel tank projects were approved at the 6/28 Board meeting. Project planning has started for the class 1 trail with the Town of Truckee using TSAA funds. A request for an emergency evacuation study is ready to start. Tahoe Donner will be the project lead. Tree and brush removal along evacuation routes is in the planning phase.
- d. **Board Liaison:** Benjamin shared information about the Euer Valley project and other trail projects. A description of “flow trail” was shared.
- e. **TOS & FC Liaisons:**
  - i. For the FC, Cathy R. reported that most of their last meeting was spent reviewing the monthly financials.
  - ii. For TOS, Laura reported that projects are being reviewed for forest safety, TD is working on forest management partnerships and new trail signs are currently being installed.

## 4. Capital Planning

- a. Jon shared that budget approval will occur in October. Staff has the current and future project plan for review and is working on updates. Jon will revise the capital plan draft within three weeks. No major changes to the current 10 year capital plan are anticipated.
- b. LRPC will receive a copy of the revised capital plan draft before the August LRPC meeting.
- c. It was recommended that a capital review process be developed including input from the LRPC.
- d. The LRPC task at the August meeting will be to provide membership input on the list of members requested projects and their priority for the 10 and 20 year capital plans.

## 5. Discussion – Northwoods Report Generation LRPC Member feedback to Section Leaders

- a. Ward shared the changes made to Rev. C.
- b. Each committee member was given the opportunity to provide feedback on the Rev. D report.
  - i. There were recommendations to make minor changes to Section III. Denise will send edits to Ward.
  - ii. More revisions are needed to section IV top ideas and suggestions. Ward, Brian and Jerry to meet within a week to discuss.
  - iii. Staff reviewed draft C and provided input. Ward will share the staff comments.
  - iv. There was agreement that Rev D is better than Rev. C.
  - v. Ward will consolidate additional LRPC input and send Rev. E to LRPC members in two weeks.
- c. There was agreement that the committee will be ready to vote on Rev. E and include comments about the report at the August meeting.

## 6. Discussion – Special Task List Item #3 – Member input to Long Range Capital Plan

- a. Jerry reported that a draft of member input for the long range plan has been created and was reviewed.
- b. Dan requested an additional chart be added. Keith asked that all of the AI attachments be included in the document.
- c. The final document will be sent to Jon for use in creating the 2024 capital plan after final review at the August LRPC meeting.

## 7. Discussion – LRPC Member Openings

- a. There was committee consensus not to replace Denise.
- b. Dan volunteered to be the Finance Committee liaison.
- c. Jerry asked for a LRPC member to volunteer to become the LRPC secretary. No one volunteered. Jerry will create the July meeting minutes.

- d. There are four LRPC members that have a 12/31/24 first term expiration date. They are Rob, Jerry, Mike, and Keith. Since Mike has not attended a meeting this year, it was recommended he not be considered for a second term. Jerry will reach out to Rob and Keith on their interest in a second term.

### **8. Discussion – Action Items List**

- a. Since the meeting was running past 4:00pm, the action item list that was distributed a week before the meeting was not reviewed.

### **9. Discussion – Round Table and Quest Comments**

- a. The Chair called for roundtable comments; none were noted.

### **10. Adjourn**

- a. The Chair adjourned the meeting at 4:15pm.