

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS MEETING**

**August 23, 2024**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, August 23, 2024. President Levine called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Benjamin Levine, President  
Denise Gauny, Vice President  
Steve Mahoney, Treasurer  
Jim Roth, Director

**Directors Absent:** Courtney Murrell, Secretary

**Staff Present:** Annie Rosenfeld, General Manager  
Lindsay Hogan, Director of Communications + Member Relations  
Patricia West, Recording Secretary  
Jason Hajduk-Dorworth, Director of Administrative Services  
Justin Malley, Director of Finance & Accounting (at 9:50 a.m.)  
Steve Turner, Director of Food & Beverage  
Steve Hogan, Controller (9:00 a.m. to 9:50 a.m.)

**1. Call to Order / Call for Quorum**

Board President Levine called to order at 9:00 a.m.

**2. Opening Procedures**

- Pledge of Allegiance
- Employee Recognition – Miah Cottrell for 20 Years of Service and Welcome Jason Hajduk-Dorworth

**3. Member Comments**

Board President Levine invited brief member comments on items that are not on the agenda.

- A member made a comment about hiking and horseback riding and the new flow trail.
- A member made a comment about the Trails Master Plan, hiking and horseback riding, and the new flow trail.
- A member made a comment about the Trails Master Plan; hiking, horseback riding, and dog walking; and the new flow trail.

#### 4. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and are approved by one motion unless removed from the Consent Calendar for separate action.

- 7/26/2024 Regular Board Meeting Minutes
- 8/5/2024 Special Board Meeting Amenity Access Member Forum Minutes
- Executive Session Report Out
  - 7/26/24
  - 8/1/24
- 5501 Report for June 2024
- July 2024 Financials
- Tahoe Donner Giving Fund Committee Application – Melissa Welch Barker
- Tahoe Donner Giving Fund Committee Application – Mary Fahey
- 2024-2025 Employee Health Benefits Renewal
- Tahoe Donner Giving Fund Grant Approval
- Replacement Reserve Fund 2024 Budget Item: Toro Mower Replacement

Director Mahoney removed the July 2024 Financials and the 2024-2025 Employee Health Benefits Renewal. Director Levine removed the Tahoe Donner Giving Fund Applications for Melissa Welch Barker and Mary Fahey.

*Director Mahoney moved to approve the consent calendar except the three removed items, seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

Director Levine thanked Melissa and Mary for joining the Tahoe Donner Giving Fund.

*Director Levine moved to approve Melissa Welch Barker and Mary Fahey to the Tahoe Donner Giving Fund, seconded by Director Mahoney. Motion passed 4 – 0 (Murrell Absent).*

*Director Mahoney moved to accept the July 2024 Financials, seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

*Director Mahoney moved to accept the 2024-2025 Employee Health Benefits Renewal, seconded by Director Roth. Motion passed 4 – 0 (Murrell Absent).*

## **5. Committee Reports**

The Board of Directors reviewed the Committee written minutes and reports as a routine monthly procedure.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long-Range Planning Committee
- Giving Fund Committee
- Trails & Open Space Committee

The Board of Directors received these items as information.

## **6. Northwoods Campus Report**

(Jerry Meek, Long Range Planning Committee Chair)

The Board of Directors received the Northwoods Campus Report as information. The Board may take action at a future meeting to formally accept the report.

## **7. Board of Director Reports and Future Business**

(Benjamin Levine, Board President)

- Director Gauny reported that she would like to discuss establishing a new member orientation program.
- Director Levine reported on inaccuracies he had seen in social media discussions about the proposed Amenity Access rule change, and acknowledged that out-of-date information published on the Tahoe Donner website had inadvertently contributed to those inaccuracies.
- Director Mahoney reported that he and his wife plan to relocate to Vermont by the end of the year and will be putting their Tahoe Donner house up for sale.

## **8. Quarterly Treasurer's Report**

(Steve Mahoney, Treasurer)

The Board of Directors received an update on the Q2 Treasurer's Report.

**9. Management Update**  
(Annie Rosenfeld, General Manager, and Staff)

The Board of Directors received an update from the General Manager on the following:

- A. Winter Season Pass and Program Rates
- B. Pass Fire Recap and Emergency Preparedness

**10. Break was taken 10:59 – 11:05 a.m.**

**11. Administrative Policies Resolution Update Initiative**  
(Annie Rosenfeld, General Manager)

In accordance with the Multi-Year Policy Resolution Review and Update Schedule, the Board considered the following policy resolution updates:

1. Technical updates recommended by staff of the 2020-1 Policy Resolution Board of Directors Review of Financial Records in Accordance with California Civil Code Section 5500 and 5501.
2. Technical updates recommended by legal and staff of the 2021-4 Policy Resolution Board of Director Code of Conduct.

*After discussion, Director Mahoney moved to adopt Policy Resolution 2024-8 Board of Directors Review of Financial Records in Accordance with California Civil Code Section 5500 and 5501, seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

*Director Mahoney moved to adopt Policy Resolution 2024-9 Board of Directors Code of Conduct, seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

**13. Executive Session (Closed to Members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plans to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Member Delinquencies
- Legal
- Approval of Executive Session Minutes

*Director Mahoney moved to adjourn to Executive Session at 11:28 a.m., seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

#### **14. Adjournment**

*Director Mahoney moved to adjourn the meeting at 12:01 p.m., seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).*

Submitted by:

#### **SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on August 23, 2024 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary