

MINUTES
TAHOE DONNER ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING
Budget Workshop #1: Operating Fund

August 29, 2024
The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

A special scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Thursday, August 29, 2024. President Levine called the meeting to order at 9:02 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Benjamin Levine, President
Denise Gauny, Vice President
Courtney Murrell, Secretary
Steve Mahoney, Treasurer (via Zoom)
Jim Roth, Director (via Zoom)

Directors Absent: None

Staff Present: Annie Rosenfeld, General Manager
Justin Malley, Director of Finance & Accounting
Miguel Sloane, Director of Operations
Jason Hajduk-Dorworth, Director of Administrative Services
Patricia West, Recording Secretary

Additional Present: Cathy Ravano, Finance Committee Member
Julie Vietor, Finance Committee Member
Jerry Meek, Long-Range Planning Committee Chair
Craig Falk, Finance Committee Member
Peter Sawyer, Trails & Open Space Committee Chair (via Zoom)
Michael Rudolph, Finance Committee Vice Chair (via Zoom)
Joe Niedringhaus, Finance Committee Chair (via Zoom)
Laura Kodres, Finance Committee Member (via Zoom)

1. Call to Order / Call for Quorum

President Levine called the meeting to order at 9:02 a.m.

2. Opening Procedures

3. Member Comments

Board President Levine invited brief member comments on items that are not on the agenda.

- No comments were made

4. 2025 Budget Workshop: Operating Fund

The Board of Directors met with staff, the Finance Committee, and the Chairs of the Long-Range Planning and Trails & Open Space Committees to discuss the draft 2025 Operating Fund Budget. Staff presented information on the 2025 Budget process, key 2025 budget drivers, the Operating Fund Contingency Reserve, and staff's initial draft Operating Fund Budget recommendations. Following the presentation, the Board asked staff to bring refined numbers for certain departments back for Board discussion at a future Budget Workshop.

5. Break was taken from 10:25 – 10:35 a.m.

6. 2025 Budget Workshop: Operating Fund, Continued

7. Lunch Break was taken from 12:15 – 12:47 p.m.

8. 2025 Budget Workshop: Operating Fund, Continued

Director Murrell left the meeting at 2:15 p.m.

9. Executive Session (Closed to Members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

Director Mahoney moved to adjourn to Executive Session at 2:49 p.m., seconded by Director Roth. Motion passed 4 – 0 (Murrell Absent).

10. Adjournment

At 3:03 p.m., Director Mahoney moved to continue the Executive Session to a date and time to be determined, seconded by Director Gauny. Motion passed 4 – 0 (Murrell Absent).

Submitted by:

SECRETARY’S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on August 29, 2024 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary