

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS' SPECIAL MEETING**  
**2025 Budget Workshop #2: Operating and Capital Funds**

**September 12, 2024**  
**Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to property owners, but not the general public.

Property owners have the opportunity to make comments during each Agenda item in person at the meeting or via Zoom webinar. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

**\*This meeting is being recorded and broadcast live. \***  
**\*The times listed for each agenda topic are approximate.\***



*Please silence your cell phone.*

**OPEN SESSION**

- 1. 9:00 a.m. Call to Order / Call for Quorum**  
(Benjamin Levine, Board President)
- 2. 9:00 a.m. Opening Procedures:**
  - Pledge of Allegiance
- 3. 9:01 a.m. Member Comments**

Property owners' comments are welcomed at this time for matters **not on the agenda** and are limited to three minutes. However, property owners may submit additional comments by email to the Board at [memberletters@tahoedonner.com](mailto:memberletters@tahoedonner.com). The Board

president will recognize property owners to comment on agenda items as they occur. Property owners will have the option of making comments during the meeting in person, or via Zoom webinar.

Property owners are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

**4. 9:10 a.m. 2025 Budget Workshop: Operating and Capital Funds**

The Board of Directors will meet with staff, the Finance Committee, and the Chairs of the Long-Range Planning and Trails & Open Space Committees to discuss the draft 2025 Budget, focusing on select department draft budgets for the 2025 Operating Fund Budget and the draft 2025 20-Year Capital Plan. Following the presentation, the Board may provide direction to staff on the 2025 Budget and the draft 2025 20-Year Capital Plan.

**5. 10:20 a.m. Break**

**6. 10:30 a.m. 2025 Budget Workshop: Operating and Capital Funds, Continued**

**7. 11:55 a.m. Board of Director Reports and Future Business**  
(Benjamin Levine, Board President)

Members of the Board of Directors are invited to provide brief reports on the status of the Association and/or any meetings, activities, or events attended by Directors, and to raise items for potential future consideration by the Board of Directors. Directors and Staff will be limited to brief responses, clarifying questions, and requests for items to be placed on a future Board agenda.

**8. 12:00 p.m. Lunch Break**

**9. 12:30 p.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

**10. 1:00 p.m. Adjournment**

The next regularly scheduled Board Meeting will be held on Friday, September 27, 2024 at 9:00 a.m. at the Northwoods Clubhouse, Mezzanine and via Zoom webinar.

**Tahoe Donner Committee Meeting Schedule**

<https://cdn1.tahoedonner.com/wp-content/uploads/2020/09/09114344/Committee-Meeting-Calendar.pdf>

- Architectural Standards Committee Meeting – September 11, 2024 at 9:00 a.m.
- Covenants Committee Meeting – September 26, 2024 at 1:30 p.m.
- Elections Committee Meeting – September 24, 2024 at 2:00 p.m.
- Finance Committee Meeting – September 19, 2024 at 3:00 p.m.
- Long Range Planning Committee Meeting – September 12, 2024 at 2:00 p.m.
- Tahoe Donner Giving Fund Committee Meeting – October 14, 2024 at 3:00 p.m.
- Trails & Open Space Committee Meeting – October 2, 2024 at 3:00 p.m.

In compliance with Civil Code §4920 and §4045 – this agenda was posted at least four days prior to the meeting.

Look for board meeting details online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Patricia West  
Executive Assistant

September 5, 2024  
Date