

MINUTES
TAHOE DONNER ASSOCIATION
SPECIAL JOINT BOARD OF DIRECTORS MEETING
BUDGET WORKSHOP #1

September 14, 2023
The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

A special scheduled joint meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Thursday, September 14, 2023. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President
Benjamin Levine, Vice President
Courtney Murrell, Secretary
Steve Mahoney, Treasurer, via Zoom
Jim Roth, Director, via Zoom

Directors Absent: None

Staff Present: Annie Rosenfeld, Interim General Manager
Todd Martyn-Jones, Director of Finance, Accounting & Business Systems
Steve Turner, Director of Food & Beverage
Miguel Sloane, Director of Operations
John Groom, Director of Land Management
Patricia West, Recording Secretary

Additional Present: Cathy Ravano, Chair of Finance Committee
Craig Falk, Finance Committee Member
Corey Leibow, Finance Committee Member
Dan Simmons, Chair of Long-Range Planning Committee
Peter Sawyer, Chair of Trails & Open Space, via Zoom
Julie Vietor, Finance Committee Member, via Zoom
Michael Rudolph, Vice Chair of Finance Committee, via Zoom

1. Call to Order / Call for Quorum

- 2. 2024 Joint Operating Fund Budget Workshop**
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors, Finance Committee, Chair of Long-Range Planning Committee and Chair of Trails & Open Space Committee will discuss the preliminary 2024

Operating Fund budget including drivers and focus areas. The board may provide guidance to staff on the 2024 Operating Fund budget.

Break was taken from 10:43 a.m. to 10:55 a.m.

The Board listed items for direction to staff from the Board:

1. Amenity Access Rec Fee – can make decision on prorating the 2024 rec fee at the October 12th or 20th budget meeting.
2. Employee Housing – The board was split as to whether this cost should have a separate department code or be folded into an existing code, such as HR. They asked staff to decide, and staff decided they will create a separate department code.
3. Trout Creek Kid’s Club – there was consensus from the board to have staff find out what it would take to make this operational again.
4. Beach Marina Parking – there was consensus from the board to have staff present options for parking enforcement at the beach marina.
5. Shoulder Season F&B – the board would like staff to come up with creative ways to increase revenue at all food and beverage outlets, including considering member discounts. The board asked for more operating metrics from F&B.
6. Daily Access Fee and Surge/Peak Pricing – the board agreed that the daily access fee should remain the same and not increase for the 2024 budget cycle. The board asked staff to consider surge or peak pricing during holiday periods and to bring back options.

3. Member Comments

Board President Koenes invited brief member comments on items that are not on the agenda.

- There were no comments made on items not on the agenda.

5. Executive Session

At 3:31 p.m., Director Murrell made a motion to adjourn to Executive Session, seconded by Director Levine. Motion passed 5 – 0.

6. Adjournment

There being no further business, there was consensus to adjourn the meeting at 4:35 p.m.

Submitted by:

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on September 14, 2023 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary