

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**SPECIAL BOARD OF DIRECTORS MEETING**

**September 20, 2023**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**6:00 p.m.**

A special, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Wednesday, September 20, 2023. President Koenes called the meeting to order at 6:04 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President, via Zoom  
Benjamin Levine, Vice President, via Zoom  
Steve Mahoney, Treasurer, via Zoom  
Courtney Murrell, Secretary, via Zoom  
Jim Roth, Director, via Zoom

**Directors Absent:** None

**Staff Present:** Annie Rosenfeld, Director of Administrative Services  
Lindsay Hogan, Director of Communications, via Zoom  
Miguel Sloane, Director of Operations  
Patricia West, Recording Secretary

**1. Call to Order / Call for Quorum**

Board President Koenes called to order at 6:04 p.m.

**2. Amenity Access Policy Workshop – Member Forum**

Staff facilitated a member forum on the Amenity Access Policy board initiative focusing on work completed in Phase 1 and 2, and asked for members to provide feedback utilizing Menti – an online polling software.

**3. Member Comments**

Board President Koenes invited brief member comments on items that are not on the agenda.

None were made.

#### **4. Adjournment**

- There being no further regular business, there was consensus to adjourn the meeting at 8:13 p.m.

Submitted by:

#### **SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on September 20, 2023 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary