

## **MEETING MINUTES- TDGF Committee Meeting – February 6, 2018**

**Members Present:** Jeanette Fagerstog, Linda Slatterly, Pamela English, Suzanne Sullivan (by phone), Dick Gander, Lois Ermak, Tim Pellegrini, Cathy Pellegrini.

**Guests Present:** Barbara Ramsey, potential new member, and Phyllis McConn, Truckee Tahoe Community Foundation.

### **Location: CONFERENCE ROOM – NORTHWOODS CLUBHOUSE**

1. The Meeting was called to order at 3:15PM by Dick.
2. Committee Membership: Barbara Ramsey was introduced. She is interested in becoming a member and will submit her name to the TD Board.
3. Minutes –No additions or corrections were made to the minutes.
4. Scholarships:
  - a. Phyllis McConn attended the meeting to discuss with us how best to define our criteria for scholarship applications ~~on~~ within the confines of their software and how to handle continuing grants for students needing scholarship money after the first year.
  - b. Thoughts discussed included filtering for first person in the family to attend college as a preference, leaving the criteria as is (3.0 GPA preferred, two \$2000 scholarships) and then being able to award the scholarships up to \$3000. Dick made the point we should award all scholarships at the same amount. For continuing scholarships, they are not guaranteed rather subject to available funding. giving 2 or 3 \$3,000 scholarships, not specifying amount for second year scholarships.
  - c. The \$20,000 anonymous donor for scholarships did not put any requirements on criteria for awarding that money, but wants to make a difference in a student's life.
  - d. Dick will summarize our thoughts and send an email for our review as a committee. By April 1<sup>st</sup> all the scholarship applications must be submitted, so we need to finalize our criteria soon.
  - e. Suzanne and Barbara volunteered to be our representatives to the TTCF meeting for deciding scholarships in April. We will determine who will review the scholarship applications next month when the dates are determined.
  - f. We discussed asking the students we support to attend the summer donor gathering, both to get to know the students better and to have the donors see and hear from the students.
5. Treasurer's report:
  - a. Dick reported that we have \$70,397.68 that includes the \$10,000 reserve and the \$20,000 anonymous donation for scholarships.
6. Communications.

- a. TD News: Schedule (Person who writes the article will send a copy of printed magazine to the group highlighted.)
    - i. January issue: Community Theater (Dick) and Church of the Mountains (Lois) is completed.
    - ii. February issue: Senior Services (Jeanette) is completed.
    - iii. March issue: North Tahoe Arts (Jeanette), Aim High and Choices (Lois) is completed.
    - iv. April issue: Thank you to our donors (Suzanne)
    - v. May issue: Sugar Pine and Truckee Trails (Linda)
    - vi. June issue: Annual Dinner (July 11<sup>th</sup>) and concert tickets
    - vii. July issue: Scholarships
    - viii. August issue: Open
    - ix. September issue: Annual Dinner results
    - x. October issue: Open
    - xi. November issue: 2018 grants and year-end appeal
    - xii. Year-end appeal
  - b. TD email blasts
    - i. Tim has started to manage our email blasts.
    - ii. As members complete articles, they will send draft to Tim for added information for email blasts.
  - c. TDGF Documents: Tim will review and update documents on our drive, including the strategy and calendar and send out to the team for review.
  - d. Website: Tim is exploring what changes we may want to make in the future.
7. Annual Dinner:
- a. Suzanne reported that she is trying to get Tom Stienstra as our speaker. She will finalize a speaker soon.
  - b. Jeanette discussed the silent auction. She will try to have some smaller dollar items as well as the bigger ticket items. She presented a rough sketch of the tent layout.
  - c. Sponsors: We have one sponsor to date.
8. Donor Reception
- a. Date: June 27<sup>th</sup>, Wednesday at Grotto at Lodge.
  - b. Dick will try to reach Mary Podesta regarding her involvement.
  - c. Should we have scholarship awardees or grant awardee's attend reception? Discuss at next meeting.
9. Elements Law Suit
- a. There was nothing to discuss regarding this matter.
10. Other- We need to sign a new confidentiality statement when it is available.
11. The meeting was adjourned at 5:00pm.

- 12. The next meeting will be Tuesday, March 6<sup>th</sup>, 3-5pm in the Meadowood Room at Northwoods.**