

2025 COMMITTEE DRAFT TASK LISTS

November 22, 2024





OUTCOMES

The Board of Directors will review certain draft 2025 committee task lists. The board may act to:

- Adopt each committee task list as presented; or
- Provide feedback with the intent to review and consider adopting the committee task lists at the December 20, 2024 board meeting

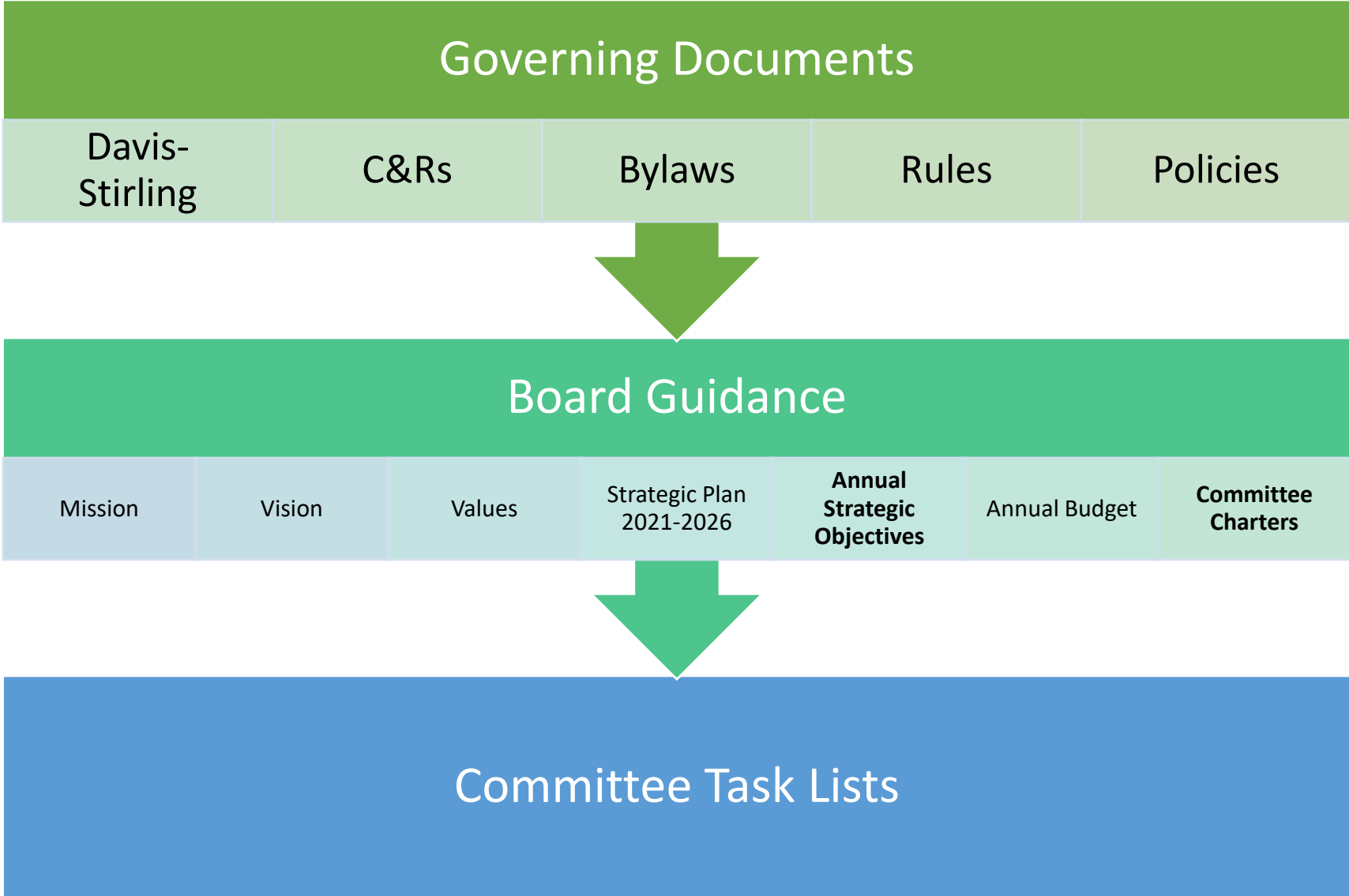
BACKGROUND

Per Committee Policy Resolution 2021-5:

- The committee's overall task list should be consistent with its chartered purpose(s), the Association's Five-Year Strategic Plan Initiatives and the... (2025 Annual Strategic Objectives)
- The committee may recommend to the Board additional tasks, provided that no significant committee action shall occur without Board approval
- The scope of the committee tasks shall not include the following:
 - Direct or indirect involvement in the daily operations of Association
 - Interactions with management or staff except when arranged through the General Manager or staff lead
 - Interference in the traditional relationship between the Board and General Manager



COMMITTEE TASK LIST DEVELOPMENT



ARCHITECTURAL STANDARDS DRAFT

ANNUAL TASKS

1. Continue to perform board of directors delegated authority and functions, including holding design reviews and hearings.
2. Engage in ongoing review of ASC fees and fines as well as Rules and procedures with recommendations for proposed updates to the board if applicable. This ensures that the association continues to uphold the quality of life and property values of our members and to assist members in understanding and complying with the Rules and C&Rs.
3. Succession Planning (Q2-Q3)
 - a. Committee Leadership Succession Plan Chair and Vice Chair
 - b. Committee Member Recruiting Plan
 - i. Current Members List with expiring terms – determine if members who expire in current year want to renew in October of that year
 - ii. Personnel Report
 - iii. Recruiting new qualified candidates

SPECIAL TASKS

1. Develop ASC Subcommittee consisting of 5 members (2 committee members, 1 member at large, and staff) to draft proposed ADU Rule changes for committee and board review (Q1-Q2).
2. Draft policy updates for board review and approval regarding coverage and paving that may escalate to a proposed Rule change (Q2-Q3).
3. Continue to research and incorporate current and future fire codes and insurance requirements relating to exterior minimum standards, which may escalate to a proposed Rule change (Q1-Q4).



COVENANTS DRAFT

ANNUAL TASKS

1. Enforce the Covenants Rules in a fair and unbiased manner that encourages compliance, discourages repeat violations and promotes the peaceful, family, residential nature of Tahoe Donner.
2. Support staff/management efforts to review/update/develop the covenants enforcement procedures (including hearing procedures), charter and related documents in accordance with the Tahoe Donner Workplan Goals.
3. Succession Planning (Q2-Q3)
 - a. Committee Leadership Succession Plan
 - i. Chair and Vice Chair
 - b. Committee Member Recruiting Plan
 - i. Current Members List with expiring terms – determine if members who expire in current year want to renew in October of that year
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SPECIAL TASKS

1. Design a simple database of hearings and outcomes to assist the committee in consistent decision making (Q1-Q2).
2. Update committee charter to require four full members instead of five in light of the difficulty in successful implementation of 3.b.iii (above) (Q2-Q3).
3. Work on a draft proposed set of rule changes for review by the Covenants Committee before forwarding to the board (Q3-Q4).

FINANCE DRAFT

Pending – Finance Committee meeting to discuss draft 2025 task list scheduled for November 21 meeting. A draft will be submitted for the December 20 board meeting.

LONG-RANGE PLANNING DRAFT

Pending – The Long-Range Planning Committee met to discuss their draft 2025 task list on November 14. The committee will discuss their draft task list at the December 12 meeting. A final draft will be submitted for the December 20 board meeting.



TAHOE DONNER GIVING FUND DRAFT

ANNUAL TASKS

The following annual tasks for community relations and social benefit support Tahoe Donner's strategic objective focus on Member Value + Strengthening Community/Member Relations + Engagement, particularly in the areas of increasing member value, trust, awareness and satisfaction, and strengthening member community building through philanthropy.

1. Community Relations
 - a. Foster Tahoe Donner's integration and involvement with members and the wider Truckee community through fundraising, grant and scholarship activities, and communications (ongoing).
2. Donor Relations
 - a. Raise awareness among members about local philanthropic needs through ongoing communication of stories about GF scholarship students and nonprofit grants in Tahoe Donner media (ongoing).
 - b. Strengthen relations with current donors, improve donor retention, and develop new donors through visibility at TDA meetings and events, and Giving Fund events and communications (ongoing).
3. Fundraising
 - a. Raise funds from members to support scholarships for local students and grants for local nonprofit organizations (ongoing).
 - b. Collaborate with TD staff on campaign communications to members (ongoing).
4. Grants
 - a. Award grants to local non-profit organizations through participation in the Tahoe Truckee Community Foundation grant selection process (fall).
 - b. Create awareness of the community benefits from Tahoe Donner grants, through stories in Tahoe Donner media (ongoing).
5. Scholarships
 - a. Award Traditional scholarships to local high school students, and award IMPACT scholarships as intended by the donor, through participation in the Tahoe Truckee Community Foundation scholarship selection process (spring).
 - b. Create awareness of the community benefits from Tahoe Donner scholarships, through stories in Tahoe Donner media (ongoing).
 - c. Enhance the personal benefits of those scholarships to the recipients by cultivating continuing relationships with them (ongoing).
6. Administration
 - a. Manage the TTCF relationship, including periodic review of the MOU (ongoing).
 - b. Implement committee leadership succession plans for the Chair and Vice Chair, committee member recruiting and onboarding plans, and produce the Personnel Report as needed (ongoing).
 - c. Provide communications support for fundraising, grants, and scholarships, and lead the annual update of the TDGF Handbook (annual, Q4).

ELECTIONS DRAFT

Pending – Elections Committee to discuss draft 2025 task list at their December 6 meeting. A draft will be submitted for the December 20 board meeting.

TRAILS & OPEN SPACE DRAFT

Pending – Trails and Open Space Committee meeting to discuss draft 2025 task list scheduled for December 4 meeting. A draft will be submitted for the December 20 board meeting.

THANK YOU

