

MEETING MINUTES- TDGF Committee Meeting –March 6, 2018

Members Present: Jeanette Fagerstog, Linda Slatterly, Pamela English, Suzanne Sullivan, Dick Gander, and Tim Pellegrini

Guests Present: Barbara Ramsey

Location: Meadowwood Room – Northwoods Clubhouse

1. The Meeting was called to order at 3:00pm by Dick.
2. Committee Membership: Barbara Ramsey was recommended for membership and her application will be reviewed at next TD board meeting.
3. Minutes –No additions or corrections were made to the minutes.
4. Scholarships:
 - a. TD Board approved our recommendations to scholarship changes.
 - b. The TTCF is setting up a scholarship fund now.
 - c. TTCF has set April 23rd as the first day for the grant review process. Suzanne and Barbara will be our representatives.
5. Treasurer's report:
 - a. Dick reported that we have \$74,549.00. That includes the \$10,000 reserve and the \$38,500 to go into the scholarship fund.
6. Communications.
 - a. TD News: Schedule (Person who writes the article will send a copy of printed magazine to the group highlighted.)
 - i. January issue: Community Theater (Dick) and Church of the Mountains (Lois) is completed.
 - ii. February issue: Senior Services (Jeanette) is completed.
 - iii. March issue: North Tahoe Arts (Jeanette), Aim High and Choices (Lois) is completed.
 - iv. April issue: Thank you to our donors (Suzanne). She will summarize all the donors and totals for the last three years in this summary and next year give names and totals only annually.
 - v. May issue: Annual Report. No TDGF article.
 - vi. June issue: Annual Dinner and Concert Tickets
 - vii. July issue: Scholarships
 - viii. August issue: Sugar Pine and Truckee Trails (Linda)
 - ix. September issue: Annual Dinner results
 - x. October issue: Open
 - xi. November issue: 2018 grants and year-end appeal
 - xii. Year-end appeal
 - b. Printing- Suzanne is getting 500 #10 and 500 #9 envelopes printed at Copy Center.

c. TD email blasts

- i. Tim has started to manage our email blasts. The second Tuesday of each month he will draft a blast that directs readers to our website related to printed article and to TTCF for donation. He will also review whether the branding of the TTCF website for our donation page needs to be tweaked to be clearer.
- ii. We can also have an e-blast on the 4th Tuesday/ month. This month he will put in a request for a house donation for the dinner auction. In April, he will put in a Call out for the Dinner – Save the Date.
- iii. As members complete articles, they will send draft to Tim for added information for e-blasts.

7. Annual Dinner:

- a. Suzanne reported that she will finalize a speaker soon.
- b. Jeanette discussed the silent auction. She will try to have some smaller dollar items as well as the bigger ticket items. Suzanne thinks we need another big ticket item.
- c. Sponsors: We have two sponsors and one supporter to date.
- d. Barbara suggested that we might want to separate the sponsors from specific items, such as appetizers, in the future. She also suggested that we could have a featured artist that is present and working at the dinner/event.

8. Donor Reception

- a. Date: June 27th, Wednesday at Grotto at Lodge. 5-7pm.
- b. Dick will try to reach Mary Podesta regarding her involvement.
- c. We will invite some scholarship awardees or grant awardees' attend reception.
- d. We expect about 50 people and will invite the TD Board.

9. The meeting was adjourned at 4:30pm.

10. The next meeting will be Tuesday, April 3rd, 3-5pm in the Meadowwood Room at Northwoods.

- a. Suzanne will chair in Dick's absence.