

## MEETING MINUTES- TDGF Committee – July 6, 2017 2:15-4:15 PM.

**Members Present:** Jeanette Fagerstog, Linda Slatterly, Pamela English, Suzanne Sullivan, Dick Gander, Lois Ermak, Katie Veni

**Location:** MEADOW ROOM – NORTHWOODS CLUBHOUSE

1. Committee Membership: Jennifer Jennings resigned because she was elected to the TD Board. Our liaison person to the board will be Darius Brooks.
2. Minutes –No additions or corrections were made to the minutes.
3. Treasurer's report: Dick reported that we have \$29,324.00. We have committed \$7,000 for scholarships and hold \$10,000 in a retain account. Our available to grant is \$12,324.00. We received \$782.30 from the concert tickets.
4. Report on Annual Meeting: Dick made a presentation at the meeting. After the meeting some people came to the TDGF table and wanted to give money by credit card. We were not set up to handle credit cards. When we have events like this again, we will either borrow an IPAD and scanner from TTCF or we will borrow an IPAD and get the employee WIFI account and take money via the TDGF website. Dick will get an electronic copy of his presentation and give to Suzanne for electronic transcribing and Dick will put it on our web page.
5. TD News Articles
  - a. August issue: Biking for a Better World. Katie said that is ready to go for next month.
  - b. September issue: we will include the poster for the Annual Dinner
  - c. October issue: we will plug the year-end campaign and have a small add for the Dinner. Suzanne, Lois and Jeanette will prepare this.
  - d. November issue: Recap of the Dinner results, mostly pictures. Suzanne, Lois and Jeanette will write article. Katie will take pictures at the event.
  - e. December Issue: Summary of grants made. We will decide who writes the article based on who is part of the grant process.

6. Truckee Thursday Bus Stop – Report on result- We are increasing awareness of the TDGF.

Date	Primary Person (Have banner & material)	Second Person
June 8th	Pam	Lois
June 15th	Lois	Suzanne
June 22nd	Linda	Jennifer
July 6th	Jeanette	Katie
July 20 <sup>th</sup>	Dick	Linda
August 3 <sup>rd</sup>	Katie	Lois

7. Bingo – Schedule & staffing: We are increasing awareness of the TDGF. We will be there from 6-8pm. If other committee members are available, they are welcome come and hand out TD Cares stickers with the assigned volunteers.

Date	Primary Person (Have material)	Second Person
July 10th	Pam	Katie & Linda
July 17th	Lois	Linda
July 24 <sup>th</sup>	Suzanne	Jeanette
July 31st	Linda	Suzanne, Pam

8. Annual Dinner: planning report – [Lois & Jeanette (auction), Pam (publicity)]
  - a. Auction- Going well. We have a good variety of items for the auction.
  - b. Promotional Material - Draft poster is being worked on by Suzanne and Mike English.
  - c. Katie is handling the table decorations for the dinner tables and will get her expected expenses to Suzanne.

- d. We need a dessert sponsor for \$700. We have sponsors for wine, champagne and appetizers.
9. Discussion: 2018 allocation between grants and scholarships
- e. We will target 25% of our money for scholarships in the 2017-18 year and 75% for grants.
  - f. We will plan to give up to 2-year grants to complete programs, such as fire fighter training. The second year will be granted if the student is still full time in the program and gets acceptable grades. We will not fund the second year in advance. We will tell the student that the renewal will be based on our fund raising ability and their grades.
  - g. We want to develop a policy for our grants and scholarships to be discussed at our next meeting. Pam will review the current procedures used by TTGF and report to Suzanne and Dick, who will draft a policy for committee review.
  - h. We will target larger grants, up to \$5000, when we can to make a bigger impact.
  - i. We will consider scholarships for older students needing re-entry to the workforce training.
10. Discussion: messaging/Calls for Action
- j. Katie will prepare and send a letter to the 37 people (who are still property owners) and have contributed in the prior to December 2016 but not since. The letter will highlight what we have accomplished in the past three years.
11. The meeting was adjourned at 4:20pm

Next Meeting: August 1, 3-5 PM, Meadow Room Northwoods Clubhouse. Dick will chair.