

MEETING MINUTES

TDGF Committee Meeting –September 5, 2017 3:00-4:40 PM.

Members Present: Jeanette Fagerskog, Pamela English, Suzanne Sullivan, Dick Gander, Kate Veni and Linda Slatterly.

Location: MEADOW ROOM – NORTHWOODS CLUBHOUSE

1. **Committee Membership:** No new activity.
2. **August Minutes:** Approved as written.
3. **Treasurer's Report:** We have \$34,724 in our account. We still have \$4,000 in scholarship money to pay and \$10,000 in reserve. That leaves \$20,724 available for grants and scholarships.
4. **TD News:** Upcoming articles
 - a. October issue: Plug for year-end campaign and small add for Dinner. Dick will prepare wording.
 - b. November issue: Report on Dinner results. We will discuss at October 17th meeting.
 - c. December issue: Summary of grants made.
5. **Annual Dinner:** Planning Report
 - a. Ticket sales: 20 sold.
 - b. Auction: All items ready.
 - c. Promotional Material/Publicity: Locations for additional signs and cards were discussed.
 - d. Menu: Suzanne is completing the final details with TD.
 - e. Decorations: Katie reviewed her plans for table decorations and requests we continue to save jars of different sizes without imprints.
 - f. Program: Stacy is set for the presentation and the printed program with follow last year's format.
6. **Grant Policy:** Dick reported that TD has said it will be put this on the September 23rd TD board agenda.
7. **Discussion on September 2nd Board Meeting**
 - a. Dick gave an overview of the discussion at the Board meeting.
 - b. TDGF- He noted that TDGF can have up to 7 full members and 5 alternates and that our terms are 2 years each with no term limits. Terms start in January. Alternates can only vote when there are not sufficient full members to make a quorum (1+50% of full members.)
8. **Year End Campaign Assignments**
 - a. Insert
 - i. Dick will revise the message.
 - ii. Nov. 1st is when the insert must be printed and ready.
 - iii. Katie will prepare a to-do list with dates for the campaign.

- b. Direct Mail - Katie will prepare a to-do list with dates for the campaign to former contributors.
- 9. **Grant Committee Volunteers** – Dick will get the dates for the grant review in late September or early October and then find out who can participate.
- 10. **Committee Membership:** Mary Podesta has volunteered to join or help on our committee. She is available during the summer. Katie suggested that as part of our stewardship of large donors, she might help us with a simple thank you home event. We will discuss further in January.

Next Meetings:

October 3rd, 3-4 at Alder Creek to finalize details for Dinner.

October 17th, 3-5, Northwoods Meadow Room. Regular meeting

Minutes prepared by Pam English