

# TDA LRPC OCTOBER MEETING NOTES

**Meeting Date and Time:** October 10, 2024, 2:00-4:00 PM

**Location:** The Mezzanine Room at the Northwoods Clubhouse and Zoom

**Committee Members:**

Jackie Ginley	Laura Lundgren	Rob McCray
Jerry Meek (Chair)	Brian Renehan	Dan Simmons
Ward Sproat (vice-chair)	Joe Veni	Mike Vivas
Beth Wang	Keith Williams	Jon Mitchell (Staff Lead)

**Liaisons:** Cathy Ravano (Finance), Peter Sawyer (TOS), Benjamin Levine (Board)

**1. Call to order & acknowledge / welcome member guests**

- a. The Chair called the meeting to order at 2:04pm. All committee members were present except Brian, Joe, and Beth. Liaisons Jon M, Benjamin L. Cathy R. were present and Peter S. was on zoom. The Chair also recognized guest Annie Rosenfeld.

**2. Action – Approve Minutes of the September 12 meeting**

- a. The Chair called for changes/corrections to the minutes. None were cited and a motion to approve the minutes was approved unanimously.

**3. Discussion – Reports:**

- a. **Chair:** Jerry briefly discussed the budget meetings he had attended.
- b. **Vice Chair:** Ward commented that the Northwoods Campus Report had been accepted by the TD Board at their regular September meeting.
- c. **Staff Lead:** Jon reported that the 2025 budget had been approved by the TD Board at a meeting earlier in the morning. He reported that the Glacier Way parking improvement project was completed except for the bathroom component which will not be done until the spring. The marina project and repaving of the back nine cart path are both underway, as is the downhill ski lodge, with completion for the lodge set for November or December, 2025.
- d. **Board Liaison:** Benjamin mentioned the approval of the LRPC Northwoods report and briefly discussed approval of the TD 2025 budget. He encouraged LRPC to forward the proposed 2025 task list to the board so that discussions can take place about it. He mentioned that due to construction of the downhill ski lodge there will be a one year revenue shortfall in 2025 that will require a one year addition to the yearly member assessment. A discussion ensued regarding future assessments and proposed changes to the amenity access policies. In response to a question from Rob about getting accurate visitation numbers, Benjamin said staff are still working on that.
- e. **TOS & FC Liaisons:**
  - i. For the FC, Dan mentioned that the committee focused on budget issues, including food service and golf course operations.
  - ii. For TOS, Laura discussed ongoing repairs to the trail system and various methods for determining usage. Dan mentioned a walk with

the trails committee and ideas Jon had discussed there about possible changes to usage by various groups in different areas of the system.

#### **4. Northwoods Campus Report**

The Chair reported again that the NW Campus report had been accepted by the board and handed off to Jon's staff. Jon said that there will be a separate stakeholders committee that will work with staff as the planning for the Northwoods Campus progresses, and that the committee would likely include one or two LRPC liaison members. In response to a question from Jackie about what had been most useful from LRPC in the Northwoods evaluations, Jon cited the member feedback as being the most helpful. Annie discussed different ways she believes LRPC can contribute to future planning efforts through efforts related to member feedback, including possible questions for the 2025 TD member survey.

#### **5. Special task No. 4 - Recommend a long-range planning future**

A draft of the long range planning process was presented with updated modifications from staff, and that led to an extended discussion of what the LRPC focus should be and what the direction for next year should be. Since the 10 and 20 year plan issues are a major focus, Jon recommended that anyone who was not able to participate in the budget workshops go back and listen to the budget workshop presentations to the TD Board where there were detailed reviews of the 20 year plans, the building replacement plan, and the new strategic schedule for projects outside of TD's purview.

Jerry and Jon had reworked the draft outline for the LRPC process, and an updated version with staff input highlighted that:

- a. strategic planning begins with the TD Board and TD Management.
- b. Staff and LRPC will review 10 and 11-20 year capital projects.
- c. LRPC, Board, and Staff will work on TD future in a variety of ways, including community-based dialog and provide input regarding various factors that can influence the vision, mission and guiding principles for Tahoe Donner and that will affect member enjoyment and benefits.

A discussion ensued regarding how long range planning ties in with these general areas, and how LRPC can both contribute to long range planning and respond to long range issues coming from the staff and Board. Jon thought that once staff have more specific tasks for next year they will know where LRPC might best provide some input.

There was a general desire to get further clarification of just what the role for LRPC should be going forward, and to what areas of strategic, capital and operational plans LRPC should contribute. There was general acknowledgement

that the Board and management team are the “customers” of LRPC work, and that while LRPC should have a focus on the future there is also a need to understand current needs to operate.

## 6. 2025 LRPC Task List

Jon presented a revised draft task list with modifications from the staff perspective for the annual tasks. A feature of the list was obtaining LRPC input on the various long range planning documents during the first half of the year instead of waiting until the budget process in the summer. Staff believe it would be beneficial to start getting information earlier in the process than has been the recent practice. The 10 and 20 year plans indicate what is scheduled to happen in the future, and LRPC could potentially be looking for ideas and input, including from members, ahead of more specific staff efforts.

There was some discussion of how information from members can best be obtained, and of how much information is needed by LRPC regarding operations and usage to provide input related to long range planning – an example used was relative to food service. The point was made that while the details of the current operation and finances is more under the purview of the finance committee, some level of information is needed for LRPC to provide long range planning input, and there is a need for good interaction and shared knowledge between the two committees.

The special task list for the committee still needs further development. The committee has an opportunity to propose just what the committee wants to do and provide that information to staff and the Board to review. Jon said that staff suggests LRPC should look at similar long range planning committees’ charters, task lists, and work products to provide benchmarks against which LRPC could evaluate their charter and work.

Jon suggested three items for consideration:

- a. Process for Association Long-Range Planning
- b. Evaluate Charter and revise as needed
  - i. Benchmark against similar long range planning committee charters, task lists, and work products.
- c. Tahoe Donner Wide Amenity Plan
- d. TD Future - strategic planning update coming in 2026.

Discussion of the task list will continue into the next meeting.

## 7. LRPC Member openings

- a. We still need a member to volunteer to be LRPC secretary or we will continue to rotate monthly who writes meeting notes.

- b. LRPC membership: Mike Vivas and Dan Simmons will not be members next year, and Chris Nordby has been approved by the Board to be a member replacing Denise. Keith, Jerry and Rob have reapplied for another 3-year term.
- c. If reapplications are approved, the total membership will be ten. It was generally agreed to keep open the possibility of adding up to two more members if there are good applicants. Benjamin suggested putting recommendations regarding membership, in terms of both numbers and the type of background and experience desired, in the personnel report that is made to the Board at the end of the year.
- d. In subsequent meetings the committee will address the issues of how many members is best for the committee and what suggestions we have for background and qualifications of potential members.

### **8. Action Items List**

Discussion was deferred to the next meeting.

### **9. Guest Comments:**

Guest Jennifer Gomez raised issues of concern related to the Flying Squirrel Flow Trail and how it affects use and safety of trails that it crosses and how increased bicycle traffic affects the equestrian center and parking lot use. She asked the LRPC to carefully consider positive and negative implications related to additions or changes to the trail system in future planning.

### **10. Adjourn**

- The Chair adjourned the meeting at 3:58 pm.