

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**SPECIAL BOARD OF DIRECTORS MEETING**  
**Committee Year-End Activities Workshop**

**November 1, 2024**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**12:00 p.m.**

A special scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, November 1, 2024. President Levine called the meeting to order at 12:05 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Benjamin Levine, President  
Denise Gauny, Vice President  
Courtney Murrell, Secretary (12:34 p.m.)  
Don Koenes, Treasurer  
Jim Roth, Director

**Directors Absent:** None

**Staff Present:** Annie Rosenfeld, General Manager  
Lindsay Hogan, Director of Communications + Member Relations  
Jon Mitchell, Director of Capital Projects + Facilities  
John Groom, Director of Land Management  
Justin Malley, Director of Accounting & Finance  
Patricia West, Recording Secretary

**Additional Present:** Steve Meyers, Chair of Elections Committee  
Toni Moore, Member of TD Giving Fund  
Rod Whitten, Chair of Architectural Standards Committee  
Ward Sproat, Vice Chair of Long-Range Planning Committee  
Joe Niedringhaus, Chair of Finance Committee  
Jim McNamara, Chair of Covenants Committee  
Peter Sawyer, Chair of Trails and Open Space Committee  
Jerry Meek, Chair of Long-Range Planning Committee  
Nan Meek, Chair of TD Giving Fund  
Marcia Argyris, Vice Chair of TD Giving Fund  
Michael Rudolph, Vice Chair of Finance Committee

**1. Call to Order / Call for Quorum**

President Levine called the meeting to order at 12:05 p.m.

**2. Opening Procedures**

**3. Member Comments**

None were made.

**4. Committee Year-End Activities**

The board, staff and committee members discussed committee Annual Task Lists, Personnel Reports, committee applications and renewals, subcommittees, leadership + development training and succession planning.

**5. No break was taken.**

**6. Committee Year-End Activities, Continued**

**7. Executive Session (Closed to Members)**

*At 2:14 p.m., Director Murrell moved to adjourn to Executive Session, seconded by Director Koenes. Motion passed 5 – 0.*

Director Murrell left at 2:35 p.m.

**8. Adjournment**

*At 3:38 p.m., Director Gauny moved to continue the Executive Session at a date and time to be continued, seconded by Director Roths. Motion passed 4 – 0 (Murrell Absent).*

Submitted by:

**SECRETARY’S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on November 1, 2024 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary