



## **STAFF REPORT**

**TITLE:** Marina and Downhill Ski Lodge Shared Umbrellas

### **BOARD ACTION:**

#### **By Motion:**

The Board of Directors approves using 2025 New Equipment Funds to purchase two Meissl umbrellas at the Beach Club Marina and Downhill Ski Lodge. The total cost, including tax and shipping, is not to exceed \$75,000.

### **BACKGROUND:**

The Marina Deck Expansion Project will create an enlarged patio dining area with a permanent bar to enhance the member experience. The project initially included a shade component. The approved Downhill Ski Lodge Project did not include a shade component for the outdoor dining area, as staff had planned to use the umbrellas from The Lodge Pavilion or Marina. Due to the umbrellas' multi-amenity purpose, funding them out of the New Equipment Fund is appropriate.

On October 10, 2024, the Board approved the 2025 Budget, which included \$75,000 for umbrellas for the Beach Club Marina and Downhill Ski Lodge, to be funded from the New Equipment Fund. Per Resolution 2016-9, this procurement comes before the board because it exceeds the GM authority level.

### **DISCUSSION/ANALYSIS:**

The staff has worked with landscape architects LJM Design and Open Air Design, LLC, to determine the most appropriate sizes, quantities, and layouts for large, removable Marina Deck Expansion Project umbrellas. Based on the proposed table layout for the patio, two Meissl large type MV 7.0 by 7.0 meter (23 by 23 feet) umbrellas would best provide the shade coverage requested. These umbrellas are the same size as those used at the Lodge Pavilion.

Additionally, permanent bases are planned for installation underneath the paver patios at the Downhill Ski Lodge. This will allow the umbrella investment to be used efficiently in winter and summer.

The staff has selected umbrellas in light gray, with weather—and fire-resistant fabric and black metal, to coordinate with the finishes at the Marina Deck Expansion and the Downhill Ski Lodge projects.

### **OUTREACH:**

The staff has conducted member outreach for the Marina Deck Expansion project, consisting of multiple presentations at Board Meetings, notices in TD News, weekly e-newsletters, and a dedicated webpage.



**FISCAL IMPACT:**

The final sales quote for the two Meissl type MV 7.0 is \$70,608.50 plus applicable tax. Meissl umbrellas are manufactured in Pfarrwerfen, Austria, and will be shipped overseas. Staff has included an additional \$4,391 for unforeseen shipping and customs charges, based on costs relating to the Pavillion umbrellas. The total cost for the proposed procurement budget is \$75,000.

It is proposed that this procurement be funded out of the New Equipment Fund, as approved in the 2025 Budget. The estimated beginning balance of the New Equipment Fund on January 1, 2025, is \$164,000. Procuring the Umbrellas leaves \$89,000 remaining for other budgeted items and ensures the minimum fund balance of \$25,000.

**RECOMMENDATION:**

The board recommended action is as follows:

By Motion:

The Board of Directors approves using 2025 New Equipment Funds to purchase two Meissl umbrellas at the Beach Club Marina and Downhill Ski Lodge. The total cost, including tax and shipping, is not to exceed \$75,000.

Alternative(s) the Board may consider:

The board may consider guiding to identify smaller seasonal umbrellas like those on the pool decks. Staff do not advise this based on the need to replace these types of umbrellas frequently. Given the winds and shading needs at the Marina and Downhill, the Meissl umbrellas are optimal for addressing both issues.

**ATTACHMENTS:**

None

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Staff Report Prepared By: Rebecca Meyerholz, Capital Projects Manager  
Reviewed By: Jon Mitchell, Director of Capital Projects and Facilities  
Reviewed by: Justin Malley, Director of Finance and Accounting  
Reviewed By: Annie Rosenfeld, General Manager  
Board of Directors Meeting: December 20, 2024