



STAFF REPORT: Inspector of Elections and Accountancy Firm for 2025 Board of Directors Election

BOARD ACTION RECOMMENDED:

By Motion:

The Board approves Brent Collinson as the Inspector of Elections and William Saylor of Barnard Vogler & Co. as the Accountancy firm for the 2025 Board of Directors Election.

BACKGROUND AND DISCUSSION:

As requested by the Board of Directors in January 2019, a Request for Proposal (RFP) was sent to six firms in October 2020 for the Inspector of Elections. Out of the six firms, one response was received by Best, Best, and Krieger, with the other five firms declining to submit proposals. Since we had one application and the Association, along with the Elections Committee, has been very pleased with Brent Collinson's efforts on our behalf in previous election cycles, the Committee and staff recommend that the Board appoint him as Inspector of Elections.

Due to the legislation changes in SB323 Civil Code section 5110(b), it was in the best interest of Tahoe Donner to engage with a new accountancy firm to assist with the 2020 election process. SB323 states explicitly that independent contractors shall not be under contract for compensable services. Since McClintock Accountancy has been under contract for three years as the auditor for Tahoe Donner, the Elections Committee sent out a Request for Proposal (RFP) for an accountancy firm to assist with the election process in January 2020. Eight firms received the RFP, with one response from Barnard, Vogler & Co., and seven declinations to submit proposals due to lack of availability or expertise.

The Elections Committee, the Inspector of Elections, and staff were all very pleased with the services provided by William Saylor of Barnard, Vogler & Co., and recommend that the Board appoint him as the representative to assist with the 2025 election cycle again.

The 2020 and 2023 elections were both by acclamation, so we did not fully utilize Best, Best Krieger Barnard, Vogler & Co. services. In 2021, 2022, and 2024, both did an excellent job.

FUTURE MEMBER OUTREACH:

N/A

FISCAL IMPACT:

Election expenses relating to the Inspector of Elections and Accountancy firm services are budgeted in the 2025 Operating Budget.

- Inspector of Elections Billing Rate: \$285/hour
- Accountancy Firm Billing Rate: \$320/hour



RECOMMENDATION:

The recommended board action is as follows:

By Motion:

The Board approves Brent Collinson as the Inspector of Elections and William Saylor of Barnard Vogler & Co. as the Accountancy firm for the 2025 Board of Directors Election.

Alternative(s) the Board may consider:

Since we had only one applicant for the Inspector of Elections and the Accountancy Firm, respectively, in 2020, staff and the Elections Committee did not propose any alternatives.

The board could ask staff and the Elections Committee to send out RFPs again.

ATTACHMENTS:

N/A

Prepared by: Patricia West, Elections Committee Staff Liaison

Reviewed by: Annie Rosenfeld, General Manager

Board Meeting Date: 12/20/2024