



Architectural Standards Committee
2025 Annual Task List
Submitted by: Rod Whitten
Approved by BOD: November 22,
2024

ANNUAL TASKS

1. Continue to perform board of directors delegated authority and functions including holding design reviews and hearings.
2. Engage in ongoing review of ASC fees and fines as well as Rules and procedures with recommendations for proposed updates to the board if applicable. This ensures that the association continues to uphold the quality of life and property values of our members and to assist members in understanding and complying with the Rules and C&Rs.
3. Succession Planning (Q2-Q3)
 - a. Committee Leadership Succession Plan
 - i. Chair and Vice Chair
 - b. Committee Member Recruiting Plan
 - i. Current Members List with expiring terms – determine if members who expire in current year want to renew in October of that year
 - ii. Personnel Report
 - iii. Recruiting new qualified candidates

SPECIAL TASKS

1. Develop ASC Subcommittee consisting of 3 members to draft proposed ADU Rule changes for committee and board review (Q1-Q2).
2. Draft policy updates for board review and approval regarding coverage and paving that may escalate to a proposed Rule change (Q2-Q3).
3. Continue to research and incorporate current and future fire codes and insurance requirements relating to exterior minimum standards, which may escalate to a proposed Rule change (Q1-Q4).