



STAFF REPORT – 2025 AMENITY ACCESS OPERATING PLAN UPDATE – OFFICIAL VALIDATION DOCUMENTS

RECOMMENDED BOARD ACTION:

By Motion:

The board of directors accepts the 2025 Amenity Access Operating Plan validation documents update presented by staff in Exhibit A.

BACKGROUND:

The new Amenity Access rule requires that an Operating Plan be developed annually and presented to the Board of Directors. The annual Amenity Access Operating Plan is to include:

- A. Annual private amenity access restrictions plan by user category
- B. The fee schedule for amenity access and administrative fees associated with the rule
- C. The list of acceptable documents validating familial relationships

The Board reviewed the 2025 Amenity Access Operating Plan at the December 20, 2024, board meeting. Since that time, staff has identified additional official documentation that can be used to validate familial relationships. This staff report has been prepared to recommend updates to the Official Validation Documentation to the board.

ANALYSIS/DISCUSSION:

Upon executing the Amenity Access Rule requirements, many members expressed their discomfort with submitting a birth certificate to validate the familial relationship. Discussions with these individuals allowed staff to identify other documentation, including tax records, school registration documents, and health insurance documents, that can be used to validate the relationship.

RECOMMENDATION:

Accept the 2025 Amenity Access Operating Plan changes through Consent approval. Staff will update the website, including the posted Operating Plan document.

ATTACHMENTS:

Exhibit A: 2025 Amenity Access Operating Plan 1/14/2025

Prepared By: Miguel Sloane, Director of Operations

Reviewed By: Annie Rosenfeld, General Manager

Board Meeting Date: January 24, 2024