

Exhibit A

Accessory Dwelling Unit (ADU) Subcommittee Charter – Approved ~~XXXX~~

The ADU Subcommittee is established for the following purposes:

1. Serve the Architectural Standards Committee (ASC) members and Community Standards Office (CSO) staff as a source of advice for ADU standards for the Tahoe Donner HOA.
2. Be knowledgeable and stay informed about State and Local ADU code changes and Tahoe Donner ADU rules.
3. Review Tahoe Donner ADU standards and propose recommended changes to the ASC for consideration of referring to the board for potential rule change.
4. Provide recommendations for rule changes to the ASC when needed.

Administration:

All Subcommittee members shall be Tahoe Donner members. Subcommittee member selection will be prioritized based on their experience and expertise in building codes and regulations.

The ASC will select subcommittee members at its discretion. Members may include ASC members and non-ASC members. The subcommittee will have at least three (3) members and no more than five (5) members.

The ASC will assign the subcommittee a task list that aligns with this charter's purpose statement. The committee may update this list as needed. The Subcommittee may not undertake tasks that the ASC has not approved or requested.

The Subcommittee may recommend additional tasks to the Committee, provided no significant Subcommittee work shall occur without Committee approval.

Neither the Subcommittee nor its members shall direct Tahoe Donner staff. The Subcommittee shall work through the ASC structure and processes to raise issues, make recommendations, seek solutions, and address concerns.

The Subcommittee may not communicate or otherwise interact with non-Tahoe Donner agencies and organizations without express approval from the Committee and Staff Lead.

A quorum of at least a majority (i.e., more than 50%) of the subcommittee members shall be required to conduct business. If a meeting fails to achieve a quorum, it is canceled but may be rescheduled.

Minutes shall be kept of all meetings, and reports will be provided to the ASC as requested.

Assigned Tasks:

1. Thoroughly explore the current Tahoe Donner ADU standards and assess how recent state and local regulatory changes may impact our existing ADU guidelines.
2. Collaborate with staff and legal counsel and propose recommended changes to the ASC for consideration of referring to the board for potential rule change.

Deliverable: Provide recommended ADU language and standards for Appendix B, “Accessory Dwelling Unit & Junior Accessory Dwelling Unit Rules,” contained within the Architectural Standards Rules, Procedures and Restrictions for Land Use, as amended February 22, 2020.

Proposed Initial Subcommittee Members:

ASC Members:

- Rod Whitten
- Mitch Clarin

Non-ASC Members:

- Laura Lindgren

Version: 1/16/2025