



## **Architectural Standards Committee**

**2025 Updated Annual Task**

**Submitted by: Rod Whitten**

**Originally Approved by BOD:**

**November 22, 2024**

**New Approved by BOD:**

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### **ANNUAL TASKS**

1. Continue to perform board of directors delegated authority and functions including holding design reviews and hearings.
2. Engage in ongoing review of ASC fees and fines as well as Rules and procedures with recommendations for proposed updates to the board if applicable. This ensures that the association continues to uphold the quality of life and property values of our members and to assist members in understanding and complying with the Rules and C&Rs.
3. Succession Planning (Q2-Q3)
  - a. Committee Leadership Succession Plan
    - i. Chair and Vice Chair
  - b. Committee Member Recruiting Plan
    - i. Current Members List with expiring terms – determine if members who expire in current year want to renew in October of that year
    - ii. Personnel Report
    - iii. Recruiting new qualified candidates

### **SPECIAL TASKS**

1. Develop ASC Subcommittee consisting of 3 members to draft proposed ADU Rule changes for committee and board review (Q1-Q2).
2. Draft policy updates for board review and approval regarding coverage and paving that may escalate to a proposed Rule change (Q2-Q3).
3. Continue to research and incorporate current and future fire codes and insurance requirements relating to exterior minimum standards, which may escalate to a proposed Rule change (Q1-Q4).
4. Using the Herringbone siding appeal and variance as a case study, staff and the ASC shall develop recommended changes to the Association's standards and procedures to more effectively permit and promote the use of up-to-date fire-resistant home construction materials in future projects (Q3-4), and
5. Staff and the ASC shall report to the Board of Directors on implementing these updated standards and procedures (Q3-4).