



**Giving Fund Committee
2025 Annual Task List
Submitted by: Nan Meek, Chair
Approved by BOD: November 22, 2024**

ANNUAL TASKS

The following annual tasks for community relations and social benefit support Tahoe Donner's strategic objective focus on Member Value + Strengthening Community/Member Relations + Engagement, particularly in the areas of increasing member value, trust, awareness and satisfaction, and strengthening member community building through philanthropy.

1. Community Relations
 - a. Foster Tahoe Donner's integration and involvement with members and the wider Truckee community through fundraising, grant and scholarship activities, and communications (ongoing).
2. Donor Relations
 - a. Raise awareness among members about local philanthropic needs through ongoing communication of stories about GF scholarship students and nonprofit grants in Tahoe Donner media (ongoing).
 - b. Strengthen relations with current donors, improve donor retention, and develop new donors through visibility at TDA meetings and events, and Giving Fund events and communications (ongoing).
3. Fundraising
 - a. Raise funds from members to support scholarships for local students and grants for local nonprofit organizations (ongoing).
 - b. Collaborate with TD staff on campaign communications to members (ongoing).
4. Grants
 - a. Award grants to local non-profit organizations through participation in the Tahoe Truckee Community Foundation grant selection process (fall).
 - b. Create awareness of the community benefits from Tahoe Donner grants, through stories in Tahoe Donner media (ongoing).



5. Scholarships

- a. Award Traditional scholarships to local high school students, and award IMPACT scholarships as intended by the donor, through participation in the Tahoe Truckee Community Foundation scholarship selection process (spring).
- b. Create awareness of the community benefits from Tahoe Donner scholarships, through stories in Tahoe Donner media (ongoing).
- c. Enhance the personal benefits of those scholarships to the recipients by cultivating continuing relationships with them (ongoing).

6. Administration

- a. Manage the TTCF relationship, including periodic review of the MOU (ongoing).
- b. Implement committee leadership succession plans for the Chair and Vice Chair, committee member recruiting and onboarding plans, and produce the Personnel Report as needed (ongoing).
- c. Provide communications support for fundraising, grants, and scholarships, and lead the annual update of the TDGF Handbook (annual, Q4).