



**TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA**

March 28, 2025

9:00 a.m.

Northwoods Clubhouse, Mezzanine and Zoom Webinar

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to property owners, but not the general public.

Property owners have the opportunity to make comments during each Agenda item in person at the meeting or via Zoom webinar. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings, please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

***This meeting is being recorded and broadcast live. ***
***The times listed for each agenda topic are approximate. ***

Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order/Roll Call**
(Benjamin Levine, Board President)
- 2. 9:01 a.m. Opening Procedure**
 - Pledge of Allegiance
- 3. 9:05 a.m. Member Comments**

Property owners' comments are welcomed at this time for matters not on the

agenda and are limited to three minutes. However, property owners may submit additional comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize property owners to comment on the agenda items as they occur. Property owners will have the option of making comments during the meeting in person, or via Zoom webinar.

Property owners are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matters on a future Board agenda.

4. 9:10 a.m. Consent Calendar

All items listed under the Consent Calendar are considered routine and will be approved without discussion in one motion, unless a member of the Board requests a specific item be removed from the Consent Calendar for separate action.

- February 28, 2025, Regular Board Meeting Minutes
- March 13, 2025, Special Board Meeting Minutes
- Executive Session Report Out
 - 2/28/25
 - 3/13/25
- February 2025 Unaudited Financials
- 5501 Report for January 2025
- 5501 Report for February 2025
- Hawk's Peak Trailhead Connection / Dogs in Space Repair - 2025 Replacement Reserve Fund Project
- Workstations – All (A) - 2025 Replacement Reserve Fund Project

5. 9:15 a.m. Committee Reports

The Board of Directors will review the Committees' written minutes as a routine monthly procedure. Specific requests from Chairs for board Action or Discussion will be added to the agenda as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee

- Elections Committee
- Finance Committee
- Long-Range Planning Committee
- Giving Fund Committee
- Trails & Open Space Committee

6. 9:20 a.m. Truckee Special Service Area-1 Funds (TSSA-1)
(Town of Truckee Engineering Staff)

The Town of Truckee engineering staff will present information on the TSSA-1 funds and planned 2024/2025 TSSA-1 capital improvement projects. The Board of Directors will discuss the use of TSSA-1 funds to benefit Tahoe Donner residents. The board may provide guidance to TDA staff to communicate board feedback to the Town Council regarding the use of TSSA-1 funds.

7. 10:05 a.m. USFS/TDA Master Shared Stewardship Agreement: Federal Funding and Staffing Affects
(John Groom, Director of Land Management)

The Board of Directors will receive an update on how federal funding and staffing changes are affecting the USFS/TDA Master Shared Stewardship Agreement. The Board may consider providing feedback and guidance to TDA staff relating to the topic.

8. 10:25 a.m. Break

9. 10:35 a.m. 2024 Audit Report

The Board of Directors will take action to accept the 2024 Audit Report. The Board of Directors and the Finance Committee previously reviewed the draft 2024 Audit Report at the March 24, 2025, Special Board Meeting.

10. 10:45 a.m. Treasurer Report Q4 2024
(Don Koenes, Treasurer)

The Board of Directors will receive an update on the Q4 2024 Treasurer's Report.

11. 11:00 a.m. General Policy for Chartered Clubs Establishment and Operational Procedures

(Annie Rosenfeld, General Manager)

The Board of Directors will receive a presentation on a proposed framework and process to develop a general policy for Tahoe Donner chartered clubs. This policy is intended to provide guidelines and procedures for establishing, operating and managing the club system at Tahoe Donner. The Board may provide feedback to staff on principles and key elements of the draft policy.

12. 11:30 a.m. Management Update

(Annie Rosenfeld, General Manager)

- Land Management Division 2024 Accomplishments

13. 11:45 a.m. Board of Director Reports and Future Business

(Benjamin Levine, Board President)

Members of the Board of Directors are invited to provide brief reports on the status of the Association and/or any meetings, activities, or events attended by Directors, and to raise items for potential future consideration by the Board of Directors. Directors and Staff will be limited to brief responses, clarifying questions, and requests for items to be placed on a future Board agenda.

14. 11:50 p.m. Lunch

15. 12:35 p.m. Adjournment to Executive Session (Closed to Members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plans to meet in Executive Session to discuss the following:

- Executive Session Minutes Approval
- Contracts
- Legal
- Personnel
- Member Delinquency

The Board of Directors' next regularly scheduled meeting will take place on Friday, April 25, 2025.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2025/01/2025-Committee-Meeting-Calendar-v1.pdf>

- Trails & Open Space Committee – April 2, 2025, at 3:00 p.m.
- Architectural Standards Committee – April 9, 2025, at 9:00 a.m.
- Elections Committee – April 8 & 15, 2025, at 2:00 p.m.
- Giving Fund Committee – April 8, 2025, at 2:30 p.m.
- Long Range Planning Committee – April 10, 2025, at 2:00 p.m.
- Finance Committee – April 17, 2025, at 3:00 p.m.
- Covenants Committee – April 24, 2025, at 1:30 p.m.

In compliance with Civil Code §4920 and §4045 – this agenda was posted at least four days prior to the meeting.

Timea Griset
Executive Assistant/Board Clerk

March 20, 2025
Date