



**TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS
MINUTES of SPECIAL MEETING – Capital and Financial Policies II
April 21, 2025**

1. Call to Order / Roll Call

A special scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine, and via Zoom webinar on Wednesday, April 21, 2025.

President Levine called the meeting to order at 10:01 a.m.

Directors Present:

Benjamin Levine, President
Denise Gauny, Vice President (Virtual/Zoom)
Don Koenes, Treasurer (Virtual/Zoom)
Courtney Murrell, Secretary (through Item 7.)
Jim Roth, Director (Virtual/Zoom)

Directors Absent:

None

Staff Present:

Annie Rosenfeld, General Manager
Timea Griset, Recording Secretary
Jon Mitchell, Director of Capital Projects

Guests:

Finance Committee Members

2. Opening Procedures

- a. Pledge of Allegiance

3. Member Comments

Board President Levine invited member comments on items that are not on the agenda. There were no member comments.

4. Consent Calendar

All items listed under the Consent Calendar are considered routine and are approved without discussion in one motion, unless a member of the Board requests a specific item be removed from the Consent Calendar for separate action.

- a. Executive Session Report Out
 - i. 3/24/2025

- ii. 3/28/2025
- iii. 4/2/2025

Director Murrell moved to approve the consent calendar items as presented, seconded by Director Koenes. Motion passed 5-0.

5. Capital and Financial Policies Update Initiative

The Board of Directors and Finance Committee reviewed and provided feedback on the proposed Capital and Financial policies updates, focusing on the following:

- a. Authorization Levels Policy
- b. Budget Development Fund Policy
- c. Capital Asset Policy

6. Break was taken: 11:37 a.m. - 12:02 p.m

7. Capital and Financial Policies Update Initiative – Continued

The Board of Directors and the Finance Committee continued their review and analysis of the proposed Capital and Financial policies updates.

Director Murrell left the meeting at 12:52 p.m.

8. Adjourn to Executive Session (Closed to Members)

At 12:57 p.m. Director Gauny moved to adjourn to Executive Session, seconded by Director Koenes. Motion passed 4-0, with Director Murrell being absent.

Next meeting date: The next monthly regular Board meeting is scheduled for Friday, May 23, 2025, at 9 a.m.

Submitted by:

SECRETARY’S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on April 21, 2025, as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary