



**STAFF REPORT:** 2025 Replacement Reserve Fund Budget Items – Toro Workman HDX D #4 and #5

**BOARD ACTION:**

By Motion:

The Board of Directors authorizes the expenditure of budgeted 2025 Replacement Reserve Funds for the replacement of Toro Workman HDX D #4 and #5, not to exceed \$85,900.

**BACKGROUND:**

The Golf Course Workman fleet is composed of five Toro Workman utility vehicles used daily to support course maintenance operations. The Toro Workman HDX D is a diesel-powered utility vehicle designed specifically for demanding tasks on the golf course. Its high towing capacity and rugged design make it essential for transporting heavy equipment, materials, and staff across the course's varied terrain. These vehicles play a key role in maintaining efficient and reliable day-to-day operations.

This staff report is prepared for board consideration because this expense is over \$50,000, and thus, per Resolution 2016-9, requires Board of Directors authorization for expenditures beyond budget approval.

**DISCUSSION/ANALYSIS:**

Toro is the industry leader in golf course maintenance equipment and is the standard brand used across Tahoe Donner's golf operations. Consistency in equipment brands increases operational efficiency and reduces downtime, as the golf maintenance staff is trained on Toro machinery and can perform routine maintenance with minimal learning curve.

Due to global supply chain issues, the Association was unable to procure Toro equipment in 2022 and 2023. As a result, the Association committed to a three-year equipment purchase with Toro aligned with the Reserve Study components replacement schedule, beginning in 2024. This year marks the second year of the replacement schedule, which includes the Toro Workman HDX D models #4 and #5.

Staff obtained a quote for the Toro Workman HDX D - #4 and #5 at \$80,512.48. The project budget is \$85,887.07, which allows for a contingency to account for potential price fluctuations or additional costs related to delivery or configuration.

**OUTREACH:**

Not Applicable

**FISCAL IMPACT:**

Toro Workman HDX D #4 and #5 are fully funded in the Replacement Reserve fund. The Board of Directors approved the 2025 Replacement Reserve Fund Budget for these components at \$85,900 during the annual budget process on October 10, 2024.

**RECOMMENDATION:**

By motion, the Board of Directors approves the following:

The expenditure of budgeted 2025 Replacement Reserve funds for the replacement of Toro Workman HDX D #4 and #5, not to exceed \$85,900.

Alternative(s) the Board may consider:

Postpone the replacement of the Toro Workman HDX D #4 and #5 for another year. Staff do not recommend this option as it risks significant repair costs, increased downtime, and the potential for being unable to replace these items for several years.

**ATTACHMENTS:**

Toro Quote - Toro Workman HDX D #4 and #5

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Staff Report Prepared By: Miguel Sloane, Director of Operations

Reviewed By: Jon Mitchell, Director of Capital Projects and Facilities

Reviewed By: Annie Rosenfeld, General Manager

Board of Directors Meeting: 6/27/2025



Phone: 800-585-8001  
Web: www.turfstar.com

REMIT TO:  
Turf Star, Inc.  
PO Box 748728  
Los Angeles, CA 90074-8728

## Invoice

Invoice Number: INV090059  
Date: 21-Jun-2025  
Due Date:  
Customer ID: 10822

**SOLD TO:**  
Tahoe Donner Golf Course  
Tahoe Donner Association Inc  
11509 Northwoods Blvd  
Truckee CA 96161  
United States of America

**SHIPPED TO:**  
Tahoe Donner Golf Course  
13000 Northwoods Blvd  
Truckee CA 96161  
United States of America

### CONTACT

#### SALESPERSON

Don Kullisen

#### TERMS

Net 30

#### CUSTOMER P.O. NO.

Ram Sena

SO TYPE	SO NUMBER	SHIPMENT NUMBER	SHIP DATE	SHIP VIA	WAREHOUSE			
EQ	E0004501	078279	05/22/2025	TSW TRUCK	Fresno (FR) Parts			
NO.	ITEM				UOM	QTY.	UNIT PRICE	EXTENDED PRICE
1	07385: Workman HDX-DKubota Diesel 23.3HP 418254771 418597891				EA	2.00	36,844.31	73,288.61
2	117-4831: HITCH KIT, RECEIVER TUBE				EA	2.00	176.03	352.05
3	131-6690: SEAT COVER SMALL (Supersedes 120-5178)				EA	4.00	56.00	224.00

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Tahoe Donner Association Inc		13000 Northwoods Blvd		Don Kittlsen			
11509 Northwoods Blvd		Truckee CA 96161		TERMS			
Truckee CA 96161		United States of America		Net 30			
United States of America				CUSTOMER P.O. NO.			
				Ram Sena			
SO TYPE	SO NUMBER	SHIPMENT NUMBER	SHIP DATE	SHIP VIA	WAREHOUSE		
EQ	E0004501	078279	05/22/2025	TSW TRUCK	Fresno (FR) Parts		
NO.	ITEM			UOM	QTY.	UNIT PRICE	EXTENDED PRICE

### PAYMENT INFORMATION

Sales Total: 73,864.66  
Tax Total: 6,647.82  
Total (USD): 80,512.48  
Payments: 0.00  
Balance Due: 80,512.48

Return goods require approval, subject to 15% restock fee. Interest at the rate of 1.5% charged on past due accounts. Turf Star, Inc. is not subject to back-up withholding. Fed ID#94-2525925. Equipment being paid with a credit card will be subject to a 3.5% credit card fee.

Diesel Power<25 HP: when operated in CA, any off-road diesel vehicle may be subject to the CA Air Resources Board In-Use, Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. <https://www.arb.ca.gov/maproglordiesel/ordiesel.htm>

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