



**TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS
ORGANIZATIONAL MEETING MINUTES
June 29, 2025**

1. Call to Order / Roll Call

A scheduled organizational meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine, and via Zoom webinar on Sunday, June 29, 2025.

President Levine called the meeting to order at 12:33 p.m.

Directors Present:

Benjamin Levine, President
Denise Gauny, Vice President
Don Koenes, Treasurer
Courtney Murrell, Secretary
Jay Wertheim, Director

Directors Absent:

None

Staff Present:

Annie Rosenfeld, General Manager
Timea Griset, Recording Secretary

2. Opening Procedures

- a. Pledge of Allegiance: Recited in unison.

3. Establish Additional Subordinate Corporate Officer

After discussion, the Board took the following action:

Director Koenes moved that the Board of Directors adopt the 2025-14 Administrative Resolution, establishing a Vice Treasurer position as an optional additional subordinate corporate officer. The motion was seconded by Director Wertheim and passed unanimously, 5-0.

4. Election of Corporate Officers

After discussion, the Board took the following action:

Director Gauny moved that the Board of Directors adopt the 2025-15 Administrative Resolution.

- a. President: Benjamin Levine
- b. Vice President: Denise Gauny
- c. Treasurer: Don Koenes
- d. Secretary: Courtney Murrell
- e. Vice Treasurer: Unfilled

The motion was seconded by Director Koenes and passed unanimously, 5-0.

5. Committee Liaison Appointments

After discussion, Director Murrell moved to make the appointment of board liaisons to the following committees:

- a. *Architectural Standards Committee: Courtney Murrell*
- b. *Covenants Committee: Denise Gauny*
- c. *Finance Committee: Don Koenes*
- d. *Long Range Planning Committee: Benjamin Levine*
- e. *Tahoe Donner Giving Fund Committee: Jay Wertheim*
- f. *Trails & Open Space Committee: Denise Gauny*

The motion was seconded by Director Koenes and passed unanimously, 5-0.

6. Adoption of Regular Board Meeting Schedule

After discussion, Director Murrell moved to approve the 2025-26 regular board meeting schedule as presented, with the direction for staff to review the budget workshop dates and return the schedule to next month's consent agenda if any changes are needed. The motion was seconded by Director Wertheim and passed unanimously, 5-0.

7. 5501 Subcommittee Director Designees

After discussion, the Board requested that staff return with a proposed schedule of dates for subcommittee assignments. In the meantime, Director Wertheim will serve as the designee for the July and August 2025 dates.

8. 2025 Board Training

The Board discussed the idea of scheduling a training focused on best practices, guidance, and expectations related to appeal hearings.

9. Member Comments

Board President Levine opened member comments on items that are not on the agenda.

A member commented that he was surprised to be the only attendee present for the Board meeting.

10. Adjourn to Executive Session (Closed to Members)

At 1:25 p.m. Director Murrell moved to adjourn to Executive Session, seconded by Director Gauny. Motion passed 5-0.

Next meeting: The next monthly regular Board meeting is scheduled for Friday, July 25, 2025, at 9 a.m.

Submitted by:

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special

meeting held on June 29, 2025, as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary